

**2.5.2 Mechanism to deal with internal /external examination related grievance is transparent, time-bound and efficient**

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## 2.5.2 Mechanism to deal with internal /external examination related grievance is transparent, time-bound and efficient

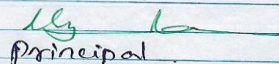
### 1. CLASS COMMITTEE MEETING FOR INTERNAL GRIEVANCE

EVEN SEM 2018-2019

Discussion about internal grievances

- ① Give more objective type Questions
- ② Reduce the timings of examinations
- ③ Give University questions with answers made more question paper more.
- ④ Give another opportunity for writing the exam due to illness or unavoidable circumstances.
- ⑤ Give more exercise for internal lab exam.

Students' Sign	Incharge Sign
1. BA (Farm) - G. S. Jaisankar	M. H. S.
2. BA (Eng) - Meenakshi	
3. BBA - Linnamathiravan	
4. Bcom - Ankalavani	
5. Bcom (CA) - A. Anrose Jithu Pust	
6. BCA - Rejabhama Thi	
7. Bsc (cc) - K. Shabana	
8. Bsc (che) - S. Subashini	
9. Bsc (phy) - Muthusathi	
10. Bsc (mat) - Lavanya	
11. Bsc (mat, ca) - Rohini	
12. Bsc (Micro) - K. Nandhini	

  
 Principal

## 2. GRIEVANCE ADDRESSING



**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR  
WOMEN**  
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)  
ANNA NAGAR, MADURAI-625 020.

DATE: 30/08/2018

### CIRCULAR

The Students of all UG those who are not attended the internal exam are informed to attend the retest on next week at 2.30 p.m to 5.30 p.m.

**PRINCIPAL**

Principal  
Ambiga College of Arts and Science For Women  
Anna Nagar, Madurai-625 020



**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR  
WOMEN**  
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)  
ANNA NAGAR, MADURAI-625 020.

DATE: 27/09/2018

### CIRCULAR

III internal exam will be conducted on the basis of university question paper so students are informed to prepare well for the examination.

**PRINCIPAL**

Principal  
Ambiga College of Arts and Science For Women  
Anna Nagar, Madurai-625 020

## 2. EXTERNAL EXAMINATION – GRIEVANCES

(D. 9452 - 2009/13, 2009/15)

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN**  
(Affiliated to Madurai Kamaraj University)  
AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 029.  
(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

Date: 19-09-2018

To  
The controller of Examination,  
Madurai Kamaraj University,  
Palkalai Nagar,  
Madurai.

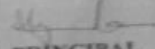
**Subject: Not Received the Result Regarding:**

Respected Sir,  
By Mistake the following student changed the subject code. The actual code for this subject is SCACG42 (COMPUTER GRAPHICS). Instead of this subject code they have written subject code is SCA8C42 . Here, they do not receive the result. So, I kindly request you to the result for those following students.

S.No	REG. NO	NAME OF THE STUDENT
1	B6S20065	A.RATHI DEVI
2	B6S20066	K.RENUGA DEVI
3	B6S20067	M.REVATHI
4	B6S20068	R.REVATHI
5	B6S20069	G.ROJA BHARATHY
6	B6S20070	M.SANGEETHA
7	B6S20071	A. SHARMILA
8	B6S20072	R.SHENBAGA SANTIYA
9	B6S20073	M.VENKATESHWARI
10	B6S22556	M.U.POORANI

Hence, I request you to make arrangements to release the results for the above students early as possible.

Thanking you

  
**PRINCIPAL**  
Principal  
Ambiga College of Arts and Science for Women  
Anna Nagar, Madurai-625 029

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**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN**

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AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

Date : 11.03.2020

To

The Controller of Examinations,

Madurai Kamaraj University,

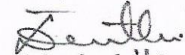
Madurai-21.

Respected Sir,

**Sub:** Nov. 2019 – Mark statement – regarding.

Miss B. Nagavani (Ref.No : B8S19510) is studying II B.Sc Costume designing and Fashion technology in our college. She wrote Nov -2019 examination. The result was declared, but the mark statement was not released. Please take necessary action to release the mark statement.

Thanking You,

  
Principal ilc

Principal  
Ambiga College of Arts and Science For Women  
Anna Nagar Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN**

(Affiliated to Madurai Kamaraj University)

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

Date : 16.10.2020.

To

The Controller of Examination

Madurai Kamaraj University

Madurai-21


Respected Sir,

Sub: April 2020 examination-result –regarding.

Our student of M.Meenakshi III B.Com(CA) with the registration numbers from B4C14613 to attended the April 2020 semester examination, but for the subject code CCADS6P the result was not declared. Please take the necessary-action.

Thanking you

Yours faithfully,

  
16.10.2020

Principal

Ambiga College of Arts and Science For Women  
Anna Nagar, Madurai-625 020



**MADURAI KAMARAJ UNIVERSITY**  
(University with Potential for Excellence)

☎ 0452-2458217  
E-mail:  
deanmku@gmail.com

**Dr. M. Nallakaman, M.A., M.Phil., Ph.D.,**  
**DEAN (College Development Council)**

**Palkalai Nagar, -**  
**Madurai-625 021**  
**Tamil Nadu, India**

CDC-2/Re-admission/AC/2019-20

Date: 09. 05.2019

To

The Principal  
Ambiga College of Arts and Science for Women  
Annanagar  
Madurai - 625 020

Madam,

Sub: Re-admission of **M. MEENKASHI**  
Ref: Your letter, dated 08.05.2019

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I am directed to inform you that permission is granted for the provisional admission of **M. MEENKASHI** in **V Semester of B.Com (CA)** in your college during the academic year 2019-2020 within the sanctioned strength, subject to the condition that the candidate should earn required number of days of attendance to appear for the examination.

Register No : B4C14613

Yours faithfully

*(Signature)*  
DEAN (CDC)

Copy to:

1. **M. MEENKASHI**  
III—B.Com (CA)  
Ambiga College of Arts and Science for Women  
Anna nagar, Madurai-625 020
2. B.Com ., Semester Section