

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

ANNA NAGAR, MADURAI

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years.

TEACHING STAFF TRAINING PROGRAM			
S.NO	DATE	PROGRAM	
1	5/12/2018	Online Class Development	
2	15-12-2017	how to Publish Paper in Journal	
3	6/12/2017	Developing the Next generation Teachers	
4	5/12/2016	Advanced Teaching Technique	
5	1/12/2015	leadership Skill	

NON-TEACHING STAFF TRAINING PROGRAM			
6	21-12-2018	Administration Development	
7	23-12-2016	Teaching about MS-Word	
8	18-12-2015	Teaching about MS- excel	
9	19-12-2014	Teaching about MS-PPT	
10	1/12/2014	Teaching about Lab Ethics	



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

☎ 0452 - 2535613, 2533751

Date : 5.12.2018

To
Mr. F.Sri Prasath
ICT Academy
Madurai

SUB: Invitation Letter -Reg

Respected Sir,
We are honoured and pleased to invite you as our chief guest for
“Seminar on Online Class Development” that will take place at the [A.M.HALL] on 5.12.2018 at
10.00 AM.It would be such a huge privilege to have you with us at this special occasion. Kindly
accept our requisition.

J. Sriprasath

M. L.

PRINCIPAL

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI

Organizes

Online Class Development

on 5th DECEMBER 2018 at A.M.HALL

Thirumiru S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust

Presides over the function

In the presence of

Mrs.S.KHANAGAMBAL

Correspondent, Ambiga Educational Trust

&

Dr.N.M.GANESAN

Director, Ambiga college of Arts & Science for Women

Mr. F.Sri Prasath

ICT Academy

Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD(MATHS)

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20
SEMINAR ON ONLINE CLASS DEVELOPMENT**

Date: 5.12.2018

Time: 10.00 AM – 2.30 PM

AGENDA

Prayer song	:	By Choir
Welcome Address	:	Mrs.R.Jeyanthi,M.sc.,M.Phil., Head ,Department of Mathematics.
Honouring the Chief Guest	:	Dr.S.Razeeda Principal
Chief Guest Address	:	Mr. F.Sri Prasath ICT Academy Madurai
Vote of Thanks	:	K.Pavithra., M.Sc., M.Phil. Assistant Professor.
National Anthem	:	By Choir

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

Institution has organized "Seminar on Online Class Development" on 5-12-2018 for our teaching staffs. Thus to attain and gain Knowledge of our teaching staffs.

Resource Person : Mr. E.Sri Prasath
ICT Academy
Madurai

No .of .Participants :

Venue : A.M.Hall

Date of the Event : 5-12-2018

Title : Online Class Development

Abstract :

An online class is a course conducted over the Internet. They are generally conducted through a learning management system, in which students can view their course syllabus and academic progress, as well as communicate with fellow students and their course instructor.

Online classes are generally self-paced, allowing for greater flexibility in completing coursework. Some examples of online courses are MOOCs, or Massive Open Online Courses, as produced by organizations such as edX or Coursera. Many traditional universities offer online courses, including Purdue University via their takeover of Kaplan.



Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 04.12.2017

CIRCULAR

The Teaching Staffs of the institution are asked to attend the "Seminar on Developing the next generation Teachers" on 6-12-2017 in A.M.Hall at 10.00 AM. All the staff members are requested to attend the Program without fail.



PRINCIPAL

Principal
Ambiga College of Arts and Science
Anna Nagar, Madurai-625 002



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(Affiliated to Madurai Kamaraj University)

☎ 0452 - 2535613, 2533751

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

Date : 6.12.2017

To

Mrs.E.Jalaja, M.Sc.,M.Phil.

Sourashtra College

Madurai

SUB: Invitation Letter –Reg

Respected Sir,

We are honoured and pleased to invite you as our chief guest for
“Seminar on Developing the next generation Teachers” that will take place at the [A.M.HALL] on
6.12.2017 at 10.00 AM.It would be such a huge privilege to have you with us at this special
occasion. Kindly accept our requisition.

PRINCIPAL

Principal

Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI**

Organizes

***DEVELOPING THE NEXT
GENERATION TEACHERS***

on 6th DECEMBER 2017 at A.M.HALL

**Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust**

Presides over the function

In the presence of

Mrs.S.KHANAGAMBAL

Correspondent, Ambiga EductionalTrust

&

Dr.N.M.GANESAN

Director, Ambiga college of Arts & Science for Women

**Mrs.E.Jalaja, M.Sc.,M.Phil.
Sourashtra College
Madurai**

Will be the chief guest

**Dr.S.Razeeda
Principal**

**R.Jeyanthi
HOD(MATHS)**

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20**

SEMINAR ON DEVELOPING THE NEXT GENERATION TEACHERS

Date: 6.12.2017

Time: 10.00 AM – 2.30 PM

AGENDA

- Prayer song : By Choir
- Welcome Address : Mrs.R.Jeyanthi,M.sc.,M.Phil.,
Head ,Department of Mathematics.
- Honouring the Chief Guest : Dr.S.Razeeda
Principal
- Chief Guest Address : Mrs.E.Jalaja, M.Sc.,M.Phil.
Sourashtra College
Madurai
- Vote of Thanks : P.Latha., M.Sc., M.Phil.
Assistant Professor.
- National Anthem : By Choir

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 01.12.2016

CIRCULAR

The Teaching Staffs of the institution are asked to attend the "Seminar on Advanced Teaching Techniques" on 5-12-2016 in A.M.Hall at 10.00 AM. All the Teaching is requested to attend the Program without fail.



PRINCIPAL

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

0452 - 2535613, 2533751



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

To

Date: 5.12.2016

Dr.S.Latha, M.Sc.,M.Phil.,Ph.D.

Sri Meenakshi Government College for Women

Madurai

SUB: Invitation Letter -Reg

Respected Sir,


We are honoured and pleased to invite you as our chief guest for "Seminar on Advanced Teaching Techniques" that will take place at the [A.M.HALL] on 5.12.2016 at 10.00 AM. It would be such a huge privilege to have you with us at this special occasion. Kindly accept our requisition.

S. J. A. H.

PRINCIPAL

Principal

Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020



**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI**

Organizes

ADVANCED TEACHING TECHNIQUES

on 5th DECEMBER 2016 at A.M.HALL

Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust
Presides over the function

In the presence of
Mrs.S.KHANAGAMBAL
Correspondent, Ambiga Educational Trust

&

Dr.N.M.GANESAN
Director, Ambiga college of Arts & Science for Women

Dr.S.Latha, M.Sc., M.Phil., Ph.D.
Sri Meenakshi Government College for Women
Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD(MATHS)

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020 , TAMIL NADU.

Institution has organized "Seminar on Developing the next generation Teachers" on 6-12-2017 for our teaching staffs, Thus to attain and gain Knowledge of our teaching staffs.

Resource Person : Mrs.E.Jalaja, M.Sc.,M.Phil.
Sourashtra College
Madurai

No .of .Participants :


Venue : A.M.Hall

Date of the Event : 6-12-2017

Title : Developing the next generation Teachers

Abstract :

- Used to implement new and easy methods before they appeal to mainstream educators.
- Integrate new teaching strategies and methods into a classroom.
- Use much advanced technology to enhance or expand upon the student experience.
- One of the basic motives behind advanced teaching is to motivate students to actively take part in the learning process. When the level of interaction with teachers and peers increase, students gain knowledge that is practical and also, retain more information effectively from a class.


Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 01.12.2016

CIRCULAR

The Teaching Staffs of the institution are asked to attend the "Seminar on Advanced Teaching Techniques" on 5-12-2016 in A.M.Hall at 10.00 AM. All the Teaching is requested to attend the Program without fail.



PRINCIPAL

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

0452 - 2535613, 2533751



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

To

Date: 5.12.2016

Dr.S.Latha, M.Sc.,M.Phil.,Ph.D.

Sri Meenakshi Government College for Women

Madurai

SUB: Invitation Letter -Reg

Respected Sir,


We are honoured and pleased to invite you as our chief guest for "Seminar on Advanced Teaching Techniques" that will take place at the [A.M.HALL] on 5.12.2016 at 10.00 AM. It would be such a huge privilege to have you with us at this special occasion. Kindly accept our requisition.

S. J. A. H.

PRINCIPAL

Principal

Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020



**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI**

Organizes

ADVANCED TEACHING TECHNIQUES

on 5th DECEMBER 2016 at A.M.HALL

Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust
Presides over the function

In the presence of
Mrs.S.KHANAGAMBAL
Correspondent, Ambiga Educational Trust

&

Dr.N.M.GANESAN
Director, Ambiga college of Arts & Science for Women

Dr.S.Latha, M.Sc., M.Phil., Ph.D.
Sri Meenakshi Government College for Women
Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD(MATHS)

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20**

SEMINAR ON ADVANCED TEACHING TECHNIQUES

Date:5.12.2016

Time: 10.00 AM – 2.00 PM

AGENDA

- Prayer song : By Choir
- Welcome Address : Mrs.R.Jeyanthi,M.sc.,M.Phil.,
Head ,Department of Mathematics.
- Honouring the Chief Guest : Dr.S.Razeeda
Principal
- Chief Guest Address : Dr.S.Latha, M.Sc.,M.Phil.,Ph.D.
Sri Meenakshi Government College for Women
Madurai
- Vote of Thanks : A.Jeya Bharathi M.Sc., M.Phil.
Assistant Professor.
- National Anthem : By Choir

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020 , TAMIL NADU.**

Institution has organized "Seminar on Advanced Teaching Technique" on 5-12-2016 for our teaching staffs. Thus to attain and gain Knowledge of our teaching staffs.

Resource Person : Dr.S.Latha, M.Sc.,M.Phil.,Ph.D.

Sri Meenakshi Government College for Women

Madurai

No .of .Participants :


Venue : A.M.Hall

Date of the Event : 5-12-2016

Title : Advanced Teaching Technique

Abstract :

- Used to implement new and easy methods before they appeal to mainstream educators.
- Integrate new teaching strategies and methods into a classroom.
- Use much advanced technology to enhance or expand upon the student experience.
- One of the basic motives behind advanced teaching is to motivate students to actively take part in the learning process. When the level of interaction with teachers and peers increase, students gain knowledge that is practical and also, retain more information effectively from a class.


Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 27.11.2015

CIRCULAR

The Teaching Staffs of the institution are asked to attend the "Seminar on Leadership Skill" on 1-12-2015 in A.M.Hall at 10.00 AM. All the Teaching are requested to attend the Program without fail.



PRINCIPAL

Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020



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AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

To

Date : 1.12.2015

Mr. A.Sreenivasan, M.A.,M.Phil.
Sourashtra College
Madurai

SUB: Invitation Letter -Reg

Respected Sir,

We are honoured and pleased to invite you as our chief guest for
"Seminar on Leadership Skill" that will take place at the [A.M.HALL] on 1.12.2015 at 10.00 AM.It
would be such a huge privilege to have you with us at this special occasion. Kindly accept our
requisition.

A. Sreenivasan

[Signature]

PRINCIPAL
Principal
Ambiga College of Arts and Science For W
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI**

Organizes

LEADERSHIP SKILL

on 1th DECEMBER 2015 at A.M.HALL

Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust
Presides over the function

In the presence of
Mrs.S.KHANAGAMBAL
Correspondent, Ambiga Educational Trust

&

Dr.N.M.GANESAN
Director, Ambiga college of Arts & Science for Women

Mr. A.Sreenivasan, M.A., M.Phil.
Sourashtra College
Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD(MATHS)

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20**

SEMINAR ON LEADERSHIP SKILL

Date:1.12.2015

Time: 10.00 AM – 2.00 PM

AGENDA

- | | | |
|---------------------------|---|---|
| Prayer song | : | By Choir |
| Welcome Address | : | Mrs.R.Jeyanthi,M.sc.,M.Phil.,
Head ,Department of Mathematics. |
| Honouring the Chief Guest | : | Dr.S.Razeeda
Principal |
| Chief Guest Address | : | Mr. A.Sreenivasan, M.A.,M.Phil.
Sourashtra College
Madurai |
| Vote of Thanks | : | K.S.Shyamala M.Sc., M.Phil.,B.Ed
Assistant Professor. |
| National Anthem | : | By Choir |

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020 , TAMIL NADU.**

Institution has organized "Seminar on Leadership Skill" on 1-12-2015 for our teaching staffs, Thus to attain and gain Knowledge of our teaching staffs.

- Resource Person** : Mr. A.Sreenivasan, M.A.,M.Phil.
Sourashtra College
Madurai
- No .of .Participants** : 24
- Venue** : A.M.Hall
- Date of the Event** : 1-12-2015
- Title** : Leadership Skill

Abstract :

Faculty vitality is the main ingredient to enhance professional education and competence. Enriching the faculty vitality in key domains of teaching, assessing, research, professionalism, and administration is perceived to improve educational environment significantly and enhances the academic performance of learners.



Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 27.11.2014

CIRCULAR

The Teaching Staffs of the institution are asked to attend the "Seminar on Faculty Development Program" on 1-12-2014 in A.M.Hall at 10.00 AM. All the Teaching are requested to attend the Program without fail.



PRINCIPAL

Principal

Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020



(Affiliated to Madurai Kamaraj University)
AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

Date: 1/12/2014

To,

Mr.G. Raja Kovindasamy, M.A.,M.Phil.
Thiagarajar College
Madurai

SUB: Invitation Letter --Reg

Respected Sir,

We are honoured and pleased to invite you as our chief guest for
"Seminar on Faculty Development Program" that will take place at the [A.M.HALL] on 1.12.2014 at
10.00 AM.It would be such a huge privilege to have you with us at this special occasion. Kindly
accept our requisition.

PRINCIPAL

Principal
Ambiga College of Arts and Science For
Anna Nagar, Madurai-625 020

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI

Organizes

Faculty development Program

on 1st DECEMBER 2014 at A.M.HALL

Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust

Presides over the function

In the presence of

Mrs.S.KHANAGAMBAL

Correspondent, Ambiga Educational Trust

&

Dr.N.M.GANESAN

Director, Ambiga college of Arts & Science for Women

Mr.G. Raja Kovindasamy, M.A., M.Phil.
Thiagarajar College
Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD(MATHS)

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20**

SEMINAR ON LEADERSHIP SKILL

Date: 1.12.2014

Time: 10.00 AM – 2.00 PM

AGENDA

- Prayer song : By Choir
- Welcome Address : Mrs.R.Jeyanthi, M.sc., M.Phil.,
Head, Department of Mathematics.
- Honouring the Chief Guest : Dr.S.Razeeda
Principal
- Chief Guest Address : Mr.G. Raja Kovindasamy, M.A., M.Phil.
Thiagarajar College
Madurai
- Vote of Thanks : K.S.Shyamala M.Sc., M.Phil., B.Ed
Assistant Professor.
- National Anthem : By Choir

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI**

Organizes

SEMINAR ON ADMINISTRATION DEVELOPMENT

on 21st DECEMBER 2018 at Block1

Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust
Presides over the function

In the presence of
Mrs.S.KHANAGAMBAL
Correspondent, Ambiga EductionalTrust

&

Dr.N.M.GANESAN
Director, Ambiga college of Arts & Science for Women

Ashyia
Administrative Manager
Apple Holidays
Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD Maths



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20

SEMINAR ON APPLICATION OF ADMINISTRATION DEVELOPMENT

Date: 21.12.2018

Time: 9.30am-2.30pm

AGENDA

- Prayer song : By Choir
- Welcome Address : Mrs.R.Jeyanthi,M.sc.,M.Phil.,
Head ,Department of Mathematics.
- Honouring the Chief Guest : Dr.S.Razeeda
Principal
- Chief Guest Address : Ashyia
Administrative Manager
Apple Holidays, Annanagar
Madurai
- Vote of Thanks : K.S.Shyamala M.Sc., M.Phil.,B.Ed
Assistant Professor.
- National Anthem : By Choir



**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020, TAMIL NADU.**

SEMINAR ON APPLICATION OF ADMINISTRATION DEVELOPMENT

Institution has organized "Seminar on Administration Development" programme on 21-12-2018 for our non teaching staffs. Thus to attain and gain knowledge of our non teaching staffs in managing and balancing the administrative tasks.

Resource Person : Ashyia
Administrative Manager
Apple Holidays, Annanagar
Madurai

No .of .Participants : 8

Venue : Block 1

Date of the Event : 21-12-2018

Title : Seminar on Administration Development

Abstract :

The main idea of this seminar is to know more about the controlling and balancing the administrative tasks which are held by them day to day in the institution. The Non teaching controls the administration tasks for institution as well as to the student's welfare activities. The goal is to achieve the non teaching staffs are comfortable in handling their tasks in smartest way.

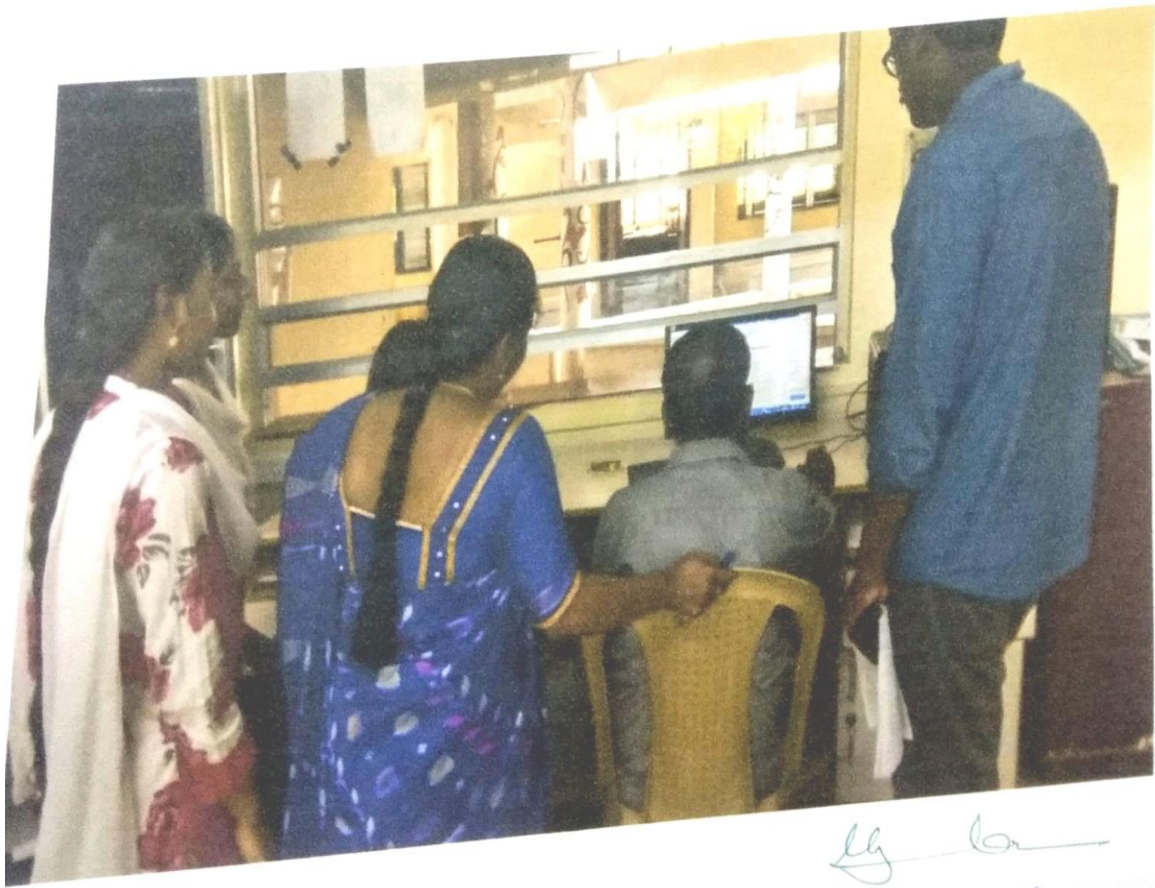
Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

PROGRAM: *Seminar on Administration
Management*

DATE: *21.12.2018*



Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 21.12.2016

CIRCULAR TO NON TEACHING STAFF

ie Non teaching staffs of the institution are asked to attend the "Teaching About MS-Word"
ogram on 23-12-2016 in Block1 at 9.30am.All the non teaching are requested to attend the
gram without fail.


PRINCIPAL

**Principal
Ambiga College of Arts and S
Anna Nagar, Madur**

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI

Organizes:

TEACHING ABOUT MS-WORD

on 23rd DECEMBER 2016 at Block C

Thirumigu S. SOLAIMALAI THEVAR
Founder, Ambiga Educational Trust

Presides over the function

In the presence of

Mrs. S. KHANAGAMBAL

Correspondent, Ambiga Educational Trust

&

Dr. N. M. GANESAN

Director, Ambiga college of Arts & Science for Women

R. Deepan

Administrative Manager

Apple Holidays

Madurai

Will be the chief guest

Dr. S. Razeeda
Principal

R. Jeyanthi
HOD Maths



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

SEMINAR ON APPLICATION OF ADMINISTRATION DEVELOPMENT

Institution has organized "Teaching about MS-Word" programme on 23-12-2016 for our non teaching staffs, Thus to attain and gain knowledge of our non teaching staffs in managing and balancing the administrative tasks.

Resource Person : R. Deepan
Administrative Manager
Apple Holidays, Annanagar
Madurai

No .of .Participants : 8


Venue : Block 1

Date of the Event : 23-12-2016

Title : Teaching About MS-word

Abstract :

The main idea of this seminar is to know more about the controlling and balancing the administrative tasks which are held by them day to day in the institution. The Non teaching controls the administration tasks for institution as well as to the student's welfare activities. The goal is to achieve the non teaching staffs are comfortable in handling their tasks in smartest way.

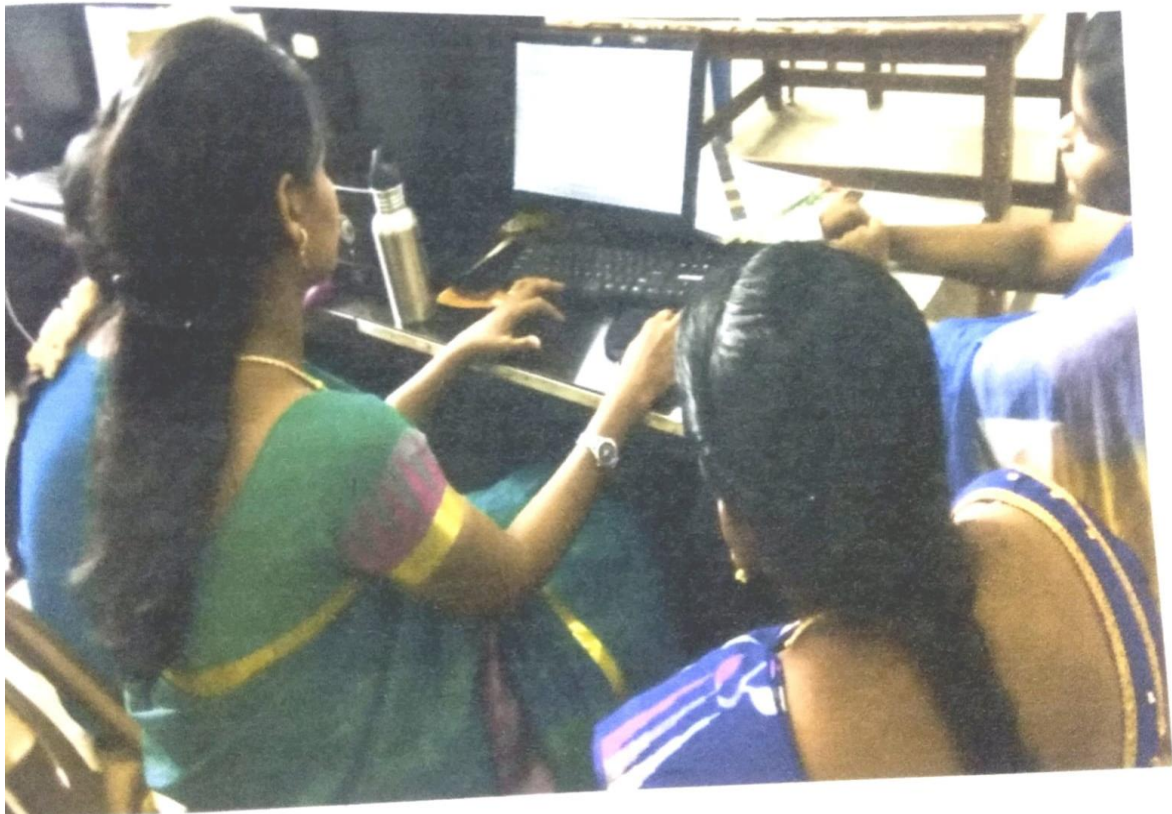

Principal
Ambiga College of Arts and Science
Anna Nagar, Madurai-625 020



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

PROGRAM: *Speaking About Us: World*

DATE: *08.02.2024*



Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 15.12.2015

CIRCULAR TO NON TEACHING STAFF

Non teaching staffs of the institution are asked to attend the "Teaching about MS-Excel" on 18-12-2015 in Block1 at 9.30am. All the non teaching are requested to attend the without fail.



PRINCIPAL

Principal
Ambiga College of Arts and Science For
Anna Nagar, Madurai-625 020

☎ 0452 - 2535613, 2533751

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

Date :

To

R. Vivek
Administrative Manager
Apple Holidays, Annanagar
Madurai

SUB: Invitation Letter -Reg
Respected Madam,

We are honoured and pleased to invite you as our chief guest for
"Teaching about MS-Excel" that will take place at the [Block 1] on 18.12.2015 at 9.30am. It would
be such a huge privilege to have you with us at this special occasion. Kindly accept our requisition



PRINCIPAL



Principal
Ambiga College of Arts and Science
Anna Nagar, Madurai

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI

Organizes

TEACHING ABOUT MS-EXCEL

on 18th DECEMBER 2015 at Block1

Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust

Presides over the function

In the presence of

Mrs.S.KHANAGAMBAL

Correspondent, Ambiga Educational Trust

&

Dr.N.M.GANESAN

Director, Ambiga college of Arts & Science for Women

R. Vivek

Administrative Manager

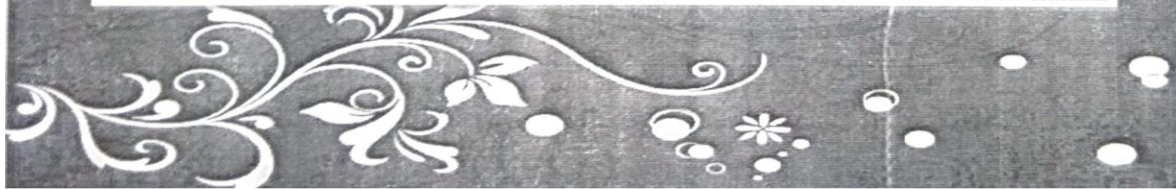
Apple Holidays

Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD Maths



**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20**

TEACHING ABOUT MS-EXCEL

Date: 18.12.2015

Time: 9.30am-2.30pm

AGENDA

- Prayer song : By Choir
- Welcome Address : Mrs.R.Jeyanthi,M.sc.,M.Phil.,
Head ,Department of Mathematics.
- Honouring the Chief Guest : Dr.S.Razeeda
Principal
- Chief Guest Address : R. Vivek
Administrative Manager
Apple Holidays, Annanagar
Madurai
- Note of Thanks : K.S.Shyamala M.Sc., M.Phil.,B.Ed
Assistant Professor.
- National Anthem : By Choir

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020, TAMIL NADU.**

SEMINAR ON APPLICATION OF ADMINISTRATION DEVELOPMENT

Institution has organized "Teaching about MS-Excel" programme on 18-12-2015 for non teaching staffs, Thus to attain and gain knowledge of our non teaching staffs in managing and balancing the administrative tasks.

Resource Person : R. Vivek
Administrative Manager
Apple Holidays, Annanagar
Madurai

No. of Participants : 8

Venue : Block 1

Date of the Event : 18-12-2015

Title : Teaching about MS-Excel

Abstract :

The main idea of this seminar is to know more about the controlling and balancing the administrative tasks which are held by them day to day in the institution. The Non teaching controls the administration tasks for institution as well as to the student's welfare activities. The goal is to achieve the non teaching staffs are comfortable in handling their tasks in smartest way.



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-625 020



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

PROGRAM : *Teaching about Ms. Excel*

DATE : *18/12/2015*




Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

AMBICA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI 20

Date: 17-12-2014

CIRCULAR TO NON TEACHING STAFF

The Non teaching staffs of the institution are asked to attend the "Teaching Skill MS 2014" program on 19-12-2014 in Block I at 9.30am. All the non teaching are requested to attend the program without fail.


PRINCIPAL





**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020 , TAMIL NADU.**

SEMINAR ON APPLICATION OF ADMINISTRATION DEVELOPMENT

Institution has organized "Teaching about MS-PPT" programme on 19-12-2014 for our non teaching staffs, Thus to attain and gain knowledge of our non teaching staffs in managing and balancing the administrative tasks.

Resource Person : R. Vivek
Administrative Manager
Apple Holidays, Annanagar
Madurai

No .of .Participants : 8

Venue : Block 1

Date of the Event : 19-12-2014

Title : Teaching about MS-PPT

Abstract :

The main idea of this seminar is to know more about the controlling and balancing the administrative tasks which are held by them day to day in the institution. The Non teaching controls the administration tasks for institution as well as to the student's welfare activities. The goal is to achieve the non teaching staffs are comfortable in handling their tasks in smartest way.

Principal
Ambiga College of Arts and Science For Wome
Anna Nagar, Madurai-625 020



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

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AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd. under Dr. S. Solamalai Thevar - Pappathi Ammal Educational Trust.)

☎ 0452 - 2535613, 2533751

Date : 19.12.2014

To

R. Vivek
Administrative Manager
Apple Holidays, Annanagar
Madurai

SUB: Invitation Letter –Reg
Respected Madam,

We are honoured and pleased to invite you as our chief guest for
“Teaching About MS-PPT” that will take place at the [Block 1] on 19.12.2014 at 9.30am. It would
be such a huge privilege to have you with us at this special occasion. Kindly accept our requisition.

R. Vivek

[Signature]

PRINCIPAL

Principal
Ambiga College of Arts and Science For
Anna Nagar, Madurai-625 020

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI

Organizes

TEACHING ABOUT MS-PPT

on 19th DECEMBER 2014 at Block1

Thirumigu S .SOLAIMALAI THEVAR
Founder ,Ambiga Educational Trust

Presides over the function

In the presence of

Mrs.S.KHANAGAMBAL

Correspondent, Ambiga Educational Trust

&

Dr.N.M.GANESAN

Director, Ambiga college of Arts & Science for Women

R. Vivek

Administrative Manager

Apple Holidays

Madurai

Will be the chief guest

Dr.S.Razeeda
Principal

R.Jeyanthi
HOD Maths

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
ANNA NAGAR, MADURAI-20**

Date: 29.12.2014

CIRCULAR TO NON TEACHING STAFF

The Non teaching staffs of the institution are asked to attend the "Teaching About Lab Ethics" program on 1-12-2014 in Block1 at 9.30am. All the non teaching are requested to attend the program without fail.



PRINCIPAL

Principal
Ambiga College of Arts and Science
Anna Nagar, Madurai-625

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-20
TEACHING ABOUT MS-PPT

Date: 19.12.2014

Time: 9.30am-2.30pm

AGENDA

- Prayer song : By Choir
- Welcome Address : Mrs.R.Jeyanthi,M.sc.,M.Phil.,
Head ,Department of Mathematics.
- Honouring the Chief Guest : Dr.S.Razeeda
Principal
- Chief Guest Address : R. Vivek
Administrative Manager
Apple Holidays, Annanagar
Madurai
- Vote of Thanks : K.S.Shyamala M.Sc., M.Phil.,B.Ed
Assistant Professor.
- National Anthem : By Choir



☎ 0452 - 2535613, 2533751

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)

AMBIGA CAMPUS, ANNA NAGAR, MADURAI - 625 020.

(Estd under Dr S Solamalai Thevar - Pappathi Ammal Educational Trust)

Date: 1.12.2014

To

P.Nagarajan
Administrative Manager
Apple Holidays, Annanagar
Madurai

SUB: Invitation Letter -Reg
Respected Madam,

We are honoured and pleased to invite you as our chief guest for "Teaching About Lab Ethics" that will take place at the [Block 1] on 1.12.2014 at 9.30am. It would be such a huge privilege to have you with us at this special occasion. Kindly accept our requisition.

PRINCIPAL

Principal
Ambiga College of Arts and Science For Wo
Anna Nagar, Madurai-625 020

**AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)
ANNA NAGAR, MADURAI-625 020 , TAMIL NADU.**

TEACHING ABOUT LAB ETHICS

Institution has organized "Seminar on Administration Development" programme on 1-12-2014 for our non teaching staffs, Thus to attain and gain knowledge of our non teaching staffs in managing and balancing the administrative tasks.

Resource Person : P,Nagarajan
Administrative Manager
Apple Holidays, Annanagar
Madurai

No .of .Participants : 11


Venue : Block 1

Date of the Event : 1-12-2014

Title : Teaching About Lab Ethics

Abstract :

The main idea of this seminar is to know more about the controlling and balancing the administrative tasks which are held by them day to day in the institution. The Non teaching controls the administration tasks for institution as well as to the student's welfare activities. The goal is to achieve the non teaching staffs are comfortable in handling their tasks in smartest way.


Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020