



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)

ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

www.ambigacollege.com

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2019-2020/01


31.05.2019

This is to inform that IQAC Meeting is scheduled for the Committee members on 03.06.2019 in the Council Hall.

AGENDA

- **Prayer**
- **Welcome Address : Mrs.S.A.Razeeda,**
Principal, Ambiga College of Arts and Science
- **Planning of the Activities**
- **Vote of Thanks: Mrs.T.Sivapriya,**
Co-ordinator, Ambiga College of Arts and Science
- **National Anthem**


Co-coordinator/IQAC


Principal

To
All IQAC Members
Copy to:
All HODs

Ambiga College of Arts & Science For Women
Anna Nagar, Madurai-625 020

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

03.06.2019

AGENDA

- **Prayer**
- **Welcome Address : Mrs.S.A.Razeeda,**
Principal, Ambiga College of Arts and Science
- **Planning of the Activities**
- **Vote of Thanks: Mrs.T.Sivapriya,**
Co-ordinator, Ambiga College of Arts and Science
- **National Anthem**

AMBIGA COLLEGE OF ARTS AND SCIENCE

Internal Quality Assurance Cell (IQAC)

The Minutes of IQAC meeting held on 03.06.2019


IQAC Conducted meeting on 03.06.2019 and planned the various activities to be done by IQAC. The following members were present:

The Welcome address was given by Principal Dr.S.A.Razeeda.

| Composition of IQAC | Name and Designation |
|----------------------------|---|
| Chair person | Dr.S.A.Razeeda, Principal |
| Representing Management | Shri. S.Solamalai, Chairman Shrimathi. S.Kanahambal, Correspondent Shrimathi. S.Hemalatha, Trust Member |
| Members of the IQAC | Miss.G.Muthurama, Associate Professor Mrs.K.Sudha, Assistant Professor Dr.G.Jeyanthan, Associate professor Mrs.J.Kirubadevi, Assistant professor Mrs.M.Shanthi, Associate professor Mrs.P.Latha , Associate professor Mrs.K.Nisha, Associate professor Mrs.R.Jeyanthi, Associate professor Mrs.K.S.Shyamala, Associate professor Dr.K.Radha Krishnan, Assistant professor Miss.S.Shanthini, Associate professor Miss.P. Prasana, Assistant Professor Mr.T.Mari, Associate professor |
| Nominee from local Society | Dr. Y.Nadarajan |
| Nominee from Alumni | M.Muthumari |
| Nominee from Industry | Mr.M.Sethu Ramalingam, Manager, Tours and Travels. |
| Co-Ordinator of the IQAC | Mrs.T.Sivapriya Coordinator-Internal Quality Assurance Cell |
| Student Representatives | C.Meenakshi /III BA English P.Poornima /III B.Sc Mathematics |

Internal Members 2019-2020


| | |
|---------------------------------------|---|
| Dr.K.Radha Krishnan | Department of Physics Controller of Examination |
| Miss.P.Prassana | Department of Microbiology Red Ribbon club |
| Mrs.R.Jeyanthi | Department of Mathematics Coordinator- Curriculum Implementation & Planning Cell |
| Mrs.Latha | Department of CS&BCA Coordinator - Certificate course |
| Dr.G.Jeyanthan | Department of Business Administration Placement Officer |
| 1.Miss.M.Abinaya 2.Miss.B.Karthika | Coordinator – NSS & Programme Officers Unit- 103 & Unit-221 |
| Miss.Hema Latha | Technical Assistant |
| Mr.N.Gunaseelan | Administrative Staff |


Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

The Welcome address was given Principal Dr.S.A. Razeeda .The following points were discussed:

- The academic plans of various departments and Committee were presented and were discussed and approved.
- It was decided to collect the feedback from the Alumni, employer and parents on curriculum and on various aspects for strengthening the teaching learning process.
- It was decided to invite subject experts to conduct guest lectures.
- It was decided to conduct more outreach programmes at villages, old age home etc.,
- All the departments of the college need to conduct inter departmental seminars and conferences.
- The in-charges of various clubs and cells are directed to have more programmes and activities based on their concerned clubs/cells.

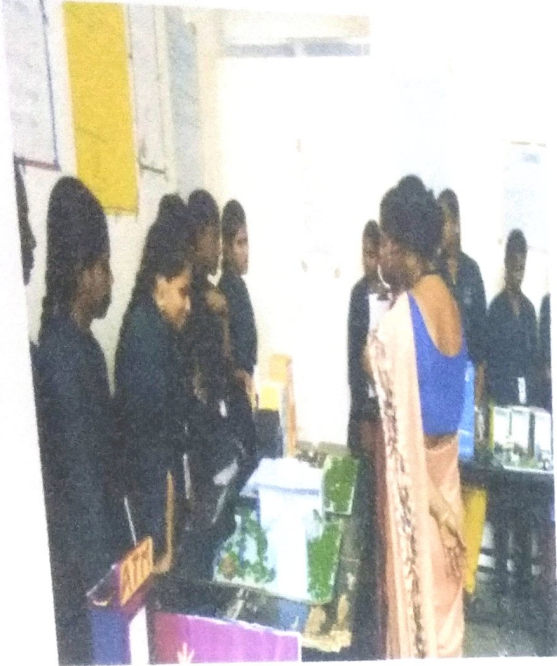

IQAC Coordinator


Principal & Chairman

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

Action taken report

1. Expo:



2. IQAC discussed various issues related to NAAC work



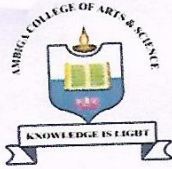
Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

Teacher Day celebration



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Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020



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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2019-2020/02

05.12.2019

This is to inform that IQAC Meeting is scheduled for the Committee members on 06.12.2019 in the Council Hall.

AGENDA

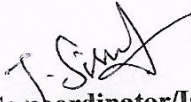
- Prayer
- Welcome Address : Mrs.S.A.Razeeda,

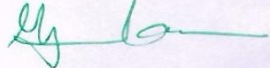
Principal, Ambiga College of Arts and Science

- Planning of the Activities
- Vote of Thanks: Mrs. T.Sivapriya,

Co-Ordinator, Ambiga College of Arts and Science

- National Anthem


Co-ordinator/IQAC


Principal

To

All IQAC Members

Copy to:

All HODs

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

06.12.2019

AGENDA

- **Prayer**
- **Welcome Address : Mrs. Dr.S.A.Razeeda,**
Principal, Ambiga College of Arts and Science
- **Planning of the Activities**
- **Vote of Thanks: Mrs.T.Sivapriya,**
Co-Ordinator, Ambiga College of arts and Science
- **National Anthem**

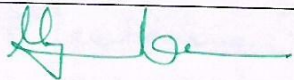
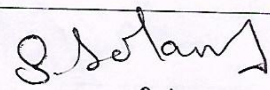
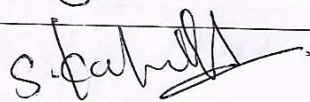
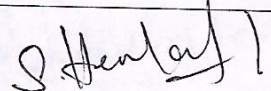
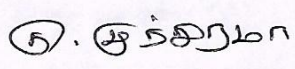
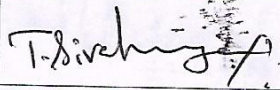
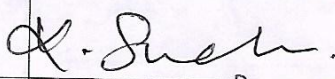
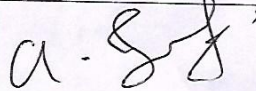
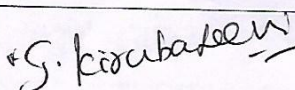
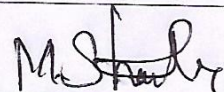
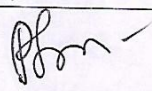
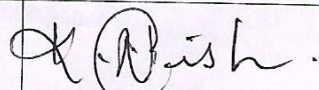
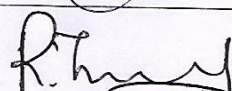
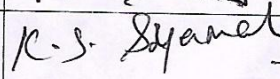
AMBIGA COLLEGE OF ARTS AND SCIENCE
Internal Quality Assurance Cell (IQAC)
The Minutes of IQAC meeting held on 06.12.2019

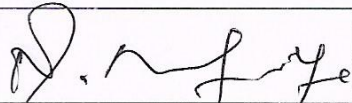
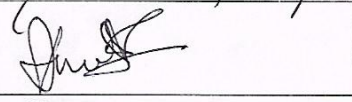
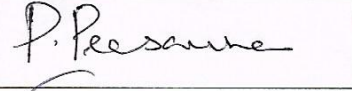
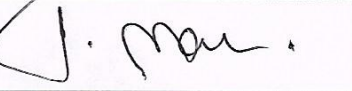
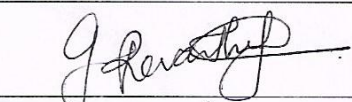
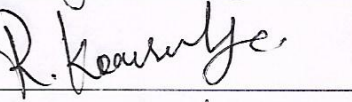
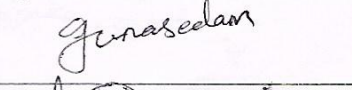
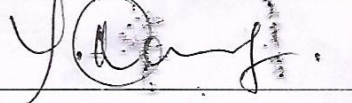
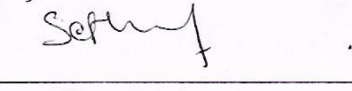
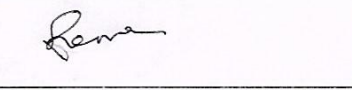
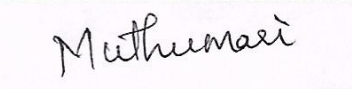
IQAC Conducted meeting on 06.12.2019 and planned the various activities to be done by IQAC. The following members were present:

The Welcome address was given by Principal Dr.S.A.Razeeda.

| Composition of IQAC | Name and Designation |
|----------------------------|---|
| Chair person | Dr.S.A.Razeeda, Principal |
| Representing Management | Shri. S.Solamalai, Chairman Shrimathi. S.Kanahambal, Correspondent Shrimathi. S.Hemalatha, Trust Member |
| Members of the IQAC | Miss.G.Muthurama, Associate Professor Mrs.K.Sudha, Assistant Professor Dr.G.Jeyanthan, Associate professor Mrs.J.Kirubadevi, Assistant professor Mrs.M.Shanthi, Associate professor Mrs.P.Latha , Associate professor Mrs.K.Nisha, Associate professor Mrs.R.Jeyanthi, Associate professor Mrs.K.S.Shyamala, Associate professor Dr.K.Radha Krishnan, Assistant professor Miss.S.Shanthini, Associate professor Miss.P. Prasana, Assistant Professor Mr.T.Mari, Associate professor |
| Nominee from local Society | Dr. Y.Nadarajan |
| Nominee from Alumni | M.Muthumari |
| Nominee from Industry | Mr.M.Sethu Ramalingam, Manager, Tours and Travels. |
| Co-Ordinator of the IQAC | Mrs.T.Sivapriya Coordinator-Internal Quality Assurance Cell |
| Student Representatives | C.Meenakshi /III BA English P.Poornima /III B.Sc Mathematics |

Members present

| Faculty Name | Signature |
|---|--|
| Dr.S.A.Razeeda, Principal |  |
| Shri. S.Solamalai, Chairman |  |
| Shrimathi. S.Kanahambal, Correspondent |  |
| Shrimathi.S.Hemalatha, Trust Member |  |
| Miss.G.Muthurama, Associate Professor |  |
| Mrs.T.Sivapriya, Associate Professor IQAC |  |
| Mrs. K.Sudha , Assistant Professor |  |
| Dr.G.Jeyanthan, Associate professor |  |
| Miss.J.Kirubadevi , Assistant professor |  |
| Mrs.M.Shanthi, Associate professor |  |
| Mrs.P.Latha , Associate professor |  |
| Mrs.K.Nisha, Associate professor |  |
| Mrs.R.Jeyanthi, Associate professor |  |
| Mrs.K.S.Shyamala, Associate professor |  |

| | |
|---|--|
| Miss. M. Anathapriya , Assistant professor |  |
| Miss.B. Amutha ,Associate professor |  |
| Miss.P.Prassana, Assistant Professor |  |
| Mr. T.Mari,Associate professor |  |
| Mrs.G.Revathy |  |
| Miss.R.Kousalya |  |
| Mr.N.Gunaseelan |  |
| Dr. Y.Nadarajan Local Nominee |  |
| Mr.M.Sethu Ramalingam, Manager Tours and Travels. |  |
| Miss.S.Hema Latha |  |
| Miss. M.Muthumari |  |



Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

Action taken

1. Guest lecture



2. Club meeting



3. Extension activity



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Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

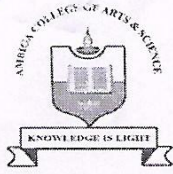
The Welcome address was given Principal Dr.S.A. Razeeda .The following points were discussed:

- Insist the staff to motivate the students to attended state level Seminar and inter collegiate meet.
- Result Analysis of the previous examinations was done by respective Departments.
- Insist all the Head of the department to celebrate the pongal function in villages.


IQAC Coordinator


Principal & Chairman

Principal
Ambiga College of Arts and Science For Women,
Anna Nagar, Madurai-625 020



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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2018-2019/02

05.12.2018

This is to inform that IQAC Meeting is scheduled for the Committee members on 04.12.2018 in the Council Hall.

AGENDA

- **Prayer**
- **Welcome Address : Mrs.S.A.Razeeda,**

Principal, Ambiga College of Arts and Science

- **Planning of the Activities**
- **Vote of Thanks:Mrs.T.Sivapriya,**

Co-Ordinator, Ambiga College of Arts and Science

- **National Anthem**

Co-coordinator/IQAC

**To
All IQAC Members**

**Copy to:
All HODs**

Principal

**Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020**

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

05.12.2018

AGENDA

- **Prayer**
- **Welcome Address : Mrs. Dr.S.A.Razeeda,**
Principal, Ambiga College of Arts and Science
- **Planning of the Activities**
- **Vote of Thanks: Mrs.T.Sivapriya,**
Co-Ordinator, Ambiga College of arts and Science
- **National Anthem**

AMBIGA COLLEGE OF ARTS AND SCIENCE

Internal Quality Assurance Cell (IQAC)

The Minutes of IQAC meeting held on 05.12.2018

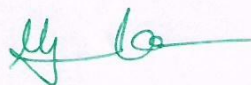
IQAC Conducted meeting on 05.12.2018 and planned the various activities to be done by IQAC. The following members were present:

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|----------------------------|--|
| Chair person | Dr.S.A.Razeeda, Principal |
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| Nominee from local Society | Dr.Y.Nadarajan |
| Nominee from Alumni | M.Muthumari |
| Nominee from Industry | Mr.M.Sethu Ramalingam, Manager, Tours and Travels. |
| Co-Ordinator of the IQAC | Mrs.T.Sivapriya Coordinator-Internal Quality Assurance Cell |
| Student Representatives | P.Annai Bharathi/III BA English K.Shahana /III B.Sc CS |

Internal Members 2018-2019

| | |
|--------------------------------------|---|
| Mrs.M.Shanthi | Department of Commerce Controller of Examination |
| Miss.P.Prassana | Department of Microbiology Red Ribbon club |
| Mrs.R.Jeyanthi | Department of Mathematics Coordinator- Curriculum Implementation & Planning Cell |
| Mrs.Latha | Department of CS&BCA Coordinator - Certificate course |
| Dr.G.Jeyanthan | Department of Business Administration Placement Officer |
| 1.Mrs.G.Revathy 2.Miss.R.Kousalya | Coordinator – NSS & Programme Officers Unit- 103 & Unit-221 |
| Miss.Hema Latha | Technical Assistant |
| Mr.N.Gunaseelan | Administrative Staff |



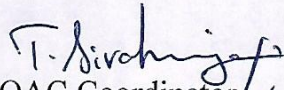
Principal

Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

IQAC conducted the meeting on 05.12.2018 at Conference Hall at 11.00 a.m. The following members were present:

The Welcome address was given Principal Dr.S.A. Razeeda .The following points were discussed:

- Insist the staff to motivate the students to prepare models for EDU EXPO
- Result Analysis of the previous examinations was done by respective Departments. Remedial Coaching classes were organized for the slow learners in the Part II English and all core and Allied papers.
- The Principal, Dr. S.A.Razeeda, Chair person of the IQAC discussed various issues related to NAAC work. In the meeting it was decided that to check the record of Department Meeting for the previous years.
- IQAC coordinator put forward the topic of students mentor ship for discussion. All the faculty members have decided that faculty wise Distribution of students would be done. Each faculty would keep the record of the mentor and also their problems being solved.
- It was decided to complete students research project on or before March 2019.

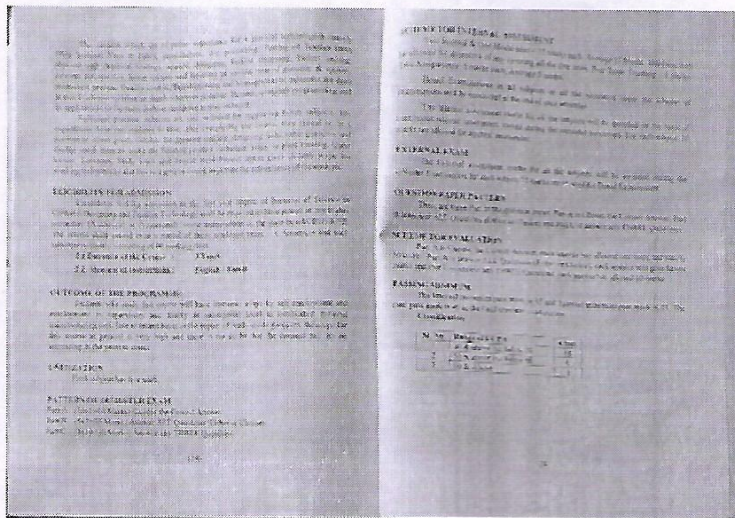
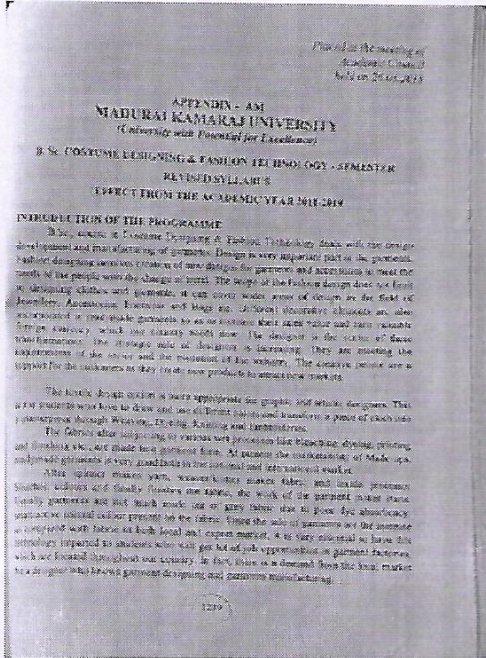

IQAC Coordinator


Principal & Chairman

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

Action Report

1. Introducing B.Sc (costume designing & Fashion Technology)



[Handwritten signature]

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

Students who are eligible for admission are invited to apply for the new programme of courses in the following manner, subject to the following conditions:

SEMIESTER I

The admission process will be carried out through a two-stage process. The first stage will be the selection of candidates for the first semester. The second stage will be the selection of candidates for the second semester.

SEMESTER I

| Sl. No. | Name of the Candidate | Grade | Percentage |
|---------|-----------------------|-------|------------|
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SEMESTER II

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SEMESTER III

SEMESTER IV

INTERNAL AND FINAL ASSESSMENT

Students who are eligible for admission are invited to apply for the new programme of courses in the following manner, subject to the following conditions:

The admission process will be carried out through a two-stage process. The first stage will be the selection of candidates for the first semester. The second stage will be the selection of candidates for the second semester.

SEMESTER III

| Sl. No. | Name of the Candidate | Grade | Percentage |
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SEMESTER IV

| Sl. No. | Name of the Candidate | Grade | Percentage |
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2. Various Committees were formed and clubbing the staff members



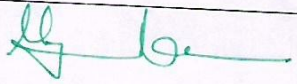
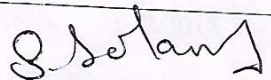
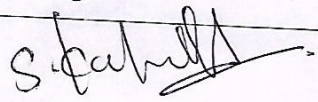
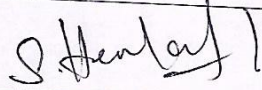
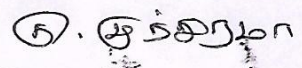
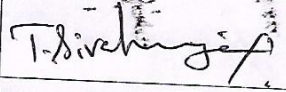
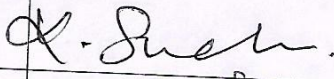
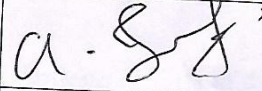
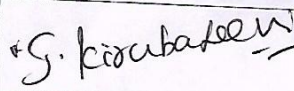
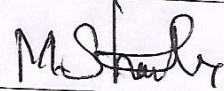
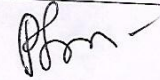
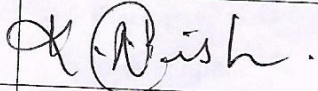
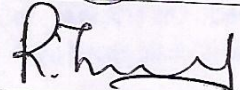
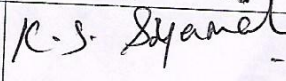
3. Faculty development programe

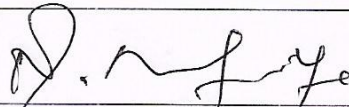
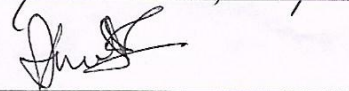
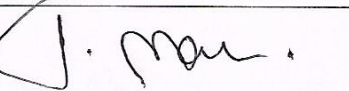
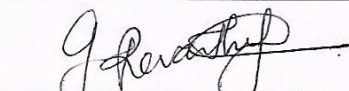
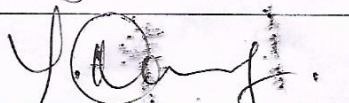


[Handwritten signature]

Principal
Ambiga College of Arts and Science For Women,
Anna Nagar, Madurai-625 020

Members present

| Faculty Name | Signature |
|---|--|
| Dr.S.A.Razeeda, Principal |  |
| Shri. S.Solamalai, Chairman |  |
| Shrimathi. S.Kanahambal, Correspondent |  |
| Shrimathi.S.Hemalatha, Trust Member |  |
| Miss.G.Muthurama, Associate Professor |  |
| Mrs.T.Sivapriya, Associate Professor IQAC |  |
| Mrs. K.Sudha , Assistant Professor |  |
| Dr.G.Jeyanthan, Associate professor |  |
| Miss.J.Kirubadevi , Assistant professor |  |
| Mrs.M.Shanthi, Associate professor |  |
| Mrs.P.Latha , Associate professor |  |
| Mrs.K.Nisha, Associate professor |  |
| Mrs.R.Jeyanthi, Associate professor |  |
| Mrs.K.S.Shyamala, Associate professor |  |

| | |
|---|---|
| Miss. M. Anathapriya , Assistant professor |  |
| Miss.B. Amutha ,Associate professor |  |
| Miss.P.Prassana, Assistant Professor | P. Prassana |
| Mr. T.Mari,Associate professor |  |
| Mrs.G.Revathy |  |
| Miss.R.Kousalya | R. Kousalya |
| Mr.N.Gunaseelan | Gunaseelan |
| Dr. Y.Nadarajan Local Nominee |  |
| Mr.M.Sethu Ramalingam, Manager Tours and Travels. | Sethu Ramalingam |
| Miss.S.Hema Latha | Hema |
| Miss. M.Muthumari | Muthumari |



Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020



**AMBIGA COLLEGE OF ARTS AND SCIENCE
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)**

ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

www.ambigacollege.com

CIRCULAR

Ref no: ACAS/IQAC/Meeting/2017-2018/01

21.06.2017

This is to inform that IQAC Meeting is scheduled for the Committee members on 22.06.2017 in the Council Hall.

AGENDA

- Prayer
- Welcome Address : Mrs. Dr.S.A.Razeeda,

Principal, Ambiga College of arts and Science

- Selection of Steering Committee Members
- Planning of the Activities
- Vote of Thanks: Mrs.T.Sivapriya,

Co-ordinator, Ambiga College of Arts and Science

- National Anthem

T. Sivapriya
Co-coordinator/IQAC

To

All IQAC Members

Copy to:

All HODs

[Signature]
Principal

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

22.06.2017

AGENDA

- Prayer
- Welcome Address : Mrs. Dr.S.A.Razeeda,
Principal, Ambiga College of arts and Science
- Selection of Steering Committee Members
- Planning of the Activities
- Vote of Thanks: Mrs.T.Sivapriya,
Co-ordinator, Ambiga College of arts and Science
- National Anthem

AMBIGA COLLEGE OF ARTS AND SCIENCE

Internal Quality Assurance Cell (IQAC)

The Minutes of IQAC meeting held on 22.06.2017

IQAC Conducted meeting on 22.06.2017 to select steering committee members and planned the various activities to be done by IQAC. The following members were present:

The Welcome address was given by Principal Dr.S.A.Razeeda. Steering committee members and seven Criterion Heads were selected by Correspondent and Principal:

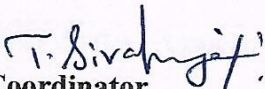
| Composition of IQAC | Name and Designation |
|----------------------------|---|
| Chair person | Dr.S.A.Razeeda, Principal |
| Representing Management | Shri. S.Solamalai, Chairman Shrimathi. S.Kanahambal, Correspondent Shrimathi. S.Hemalatha, Trust Member |
| Members of the IQAC | Miss.G.Muthurama, Associate Professor Miss.M.Priyanga, Assistant Professor Dr.G.Jeyanthan, Associate professor Miss.R.Shobana, Assistant professor Mrs.M.Shanthi, Associate professor Mrs.P.Latha , Associate professor Mrs.K.Nisha, Associate professor Mrs.R.Jeyanthi, Associate professor Mrs.K.S.Shyamala, Associate professor Mrs.J.Jalila, Assistant professor Mrs.B.Amutha ,Associate professor Miss.Prasana, Assistant Professor |
| Nominee from local Society | Dr. Y.Nadarajan |


| | |
|--------------------------|--|
| Nominee from Alumni | M.Muthumari |
| Nominee from Industry | Mr.M.Sethu Ramalingam, Manager, Tours and Travels. |
| Co-Ordinator of the IQAC | Mrs.T.Sivapriya Coordinator-Internal Quality Assurance Cell |
| Student Representatives | V.Aishwarya /III BA English R. Krishanaveni /III B.Sc Maths |

Internal Members 2017-2018

| | |
|-------------------|--|
| Mrs.M.Shanthi | Department of Commerce with computer application Controller of Examination |
| Miss.P.Prassana | Department of Microbiology Red Ribbon club |
| Mrs.R.Jeyanthi | Department of Mathematics Coordinator-Curriculum Implementation & Planning Cell |
| Mrs.Latha | Department of CS & BCA Coordinator - Certificate course |
| Mrs.B.Vennila | Department of Business Administration Placement Officer |
| 1.Miss.M.Priyanga | Coordinator – NSS & Programme Officers |
| 2.Mrs.K.Anushiya | Unit- 103 & Unit-221 |
| Miss.M.Muthumari | Technical Assistant |
| Mr.N.Gunaseelan | Administrative Staff |

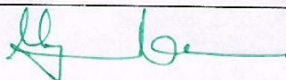
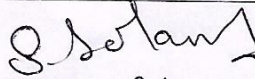
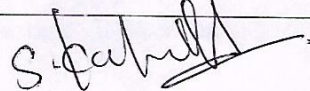
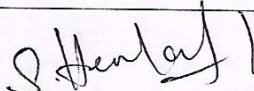
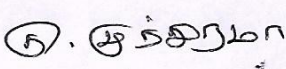
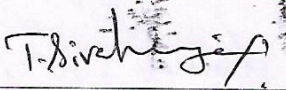
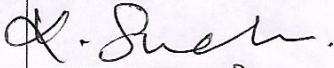
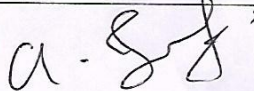
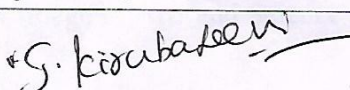
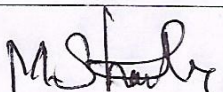
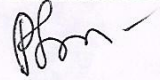
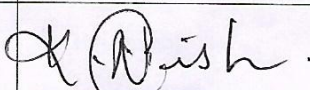
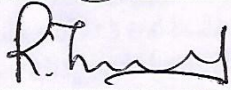
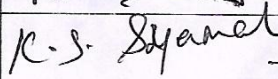
- A Resolution was taken to develop a system to improve the academic and administrative performance of the institution.
- Semester plan was introduced.
- A Resolution passed for conducting Students Seminar and encourages them to participate in State level, National level seminar.
- Plan for conducting Certificate Courses for all UG.
- Discussion about conducting National Seminar, International Conference, IQAC Seminars and motivating the staff to do Mini Project.
- Conduct Extension Activity Department Wise.
- Plan for conducting Fine Arts day celebration, Welcome party, Department Association Meet, Founder's day Celebration, Independence Day Celebration, Navarathri Celebration, Cell Meetings, Diwali celebration etc.
- IQAC coordinator proposed vote of thanks. She also informed the date of next meeting as on 04.12.2017.

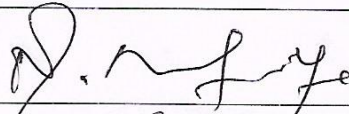
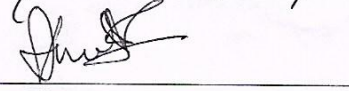
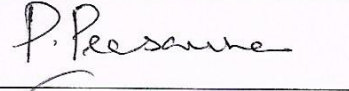
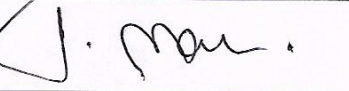
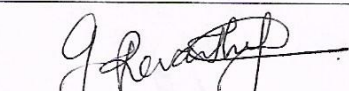
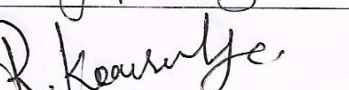
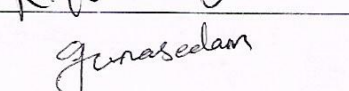

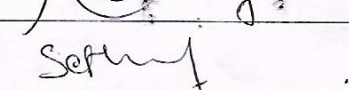
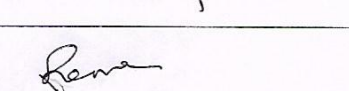
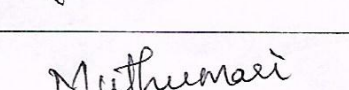

Coordinator
IQAC


Principal & Chairman
Principal

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

Members present

| Faculty Name | Signature |
|---|--|
| Dr.S.A.Razeeda, Principal |  |
| Shri. S.Solamalai, Chairman |  |
| Shrimathi. S.Kanahambal, Correspondent |  |
| Shrimathi.S.Hemalatha, Trust Member |  |
| Miss.G.Muthurama, Associate Professor |  |
| Mrs.T.Sivapriya, Associate Professor IQAC |  |
| Mrs. K.Sudha , Assistant Professor |  |
| Dr.G.Jeyanthan, Associate professor |  |
| Miss.J.Kirubadevi , Assistant professor |  |
| Mrs.M.Shanthi, Associate professor |  |
| Mrs.P.Latha , Associate professor |  |
| Mrs.K.Nisha, Associate professor |  |
| Mrs.R.Jeyanthi, Associate professor |  |
| Mrs.K.S.Shyamala, Associate professor |  |

| | |
|---|--|
| Miss. M. Anathapriya , Assistant professor |  |
| Miss.B. Amutha ,Associate professor |  |
| Miss.P.Prassana, Assistant Professor |  |
| Mr.T.Mari,Associate professor |  |
| Mrs.G.Revathy |  |
| Miss.R.Kousalya |  |
| Mr.N.Gunaseelan |  |
| Dr.Y.Nadarajan Local Nominee |  |
| Mr.M.Sethu Ramalingam, Manager Tours and Travels. |  |
| Miss.S.Hema Latha |  |
| Miss. M.Muthumari |  |



Principal
 Ambiga College of Arts and Science for Women
 Anna Nagar, Madurai-625 020



**AMBIGA COLLEGE OF ARTS AND SCIENCE
(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)**

ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

www.ambigacollege.com

CIRCULAR

Ref no: ACAS/IQAC/Meeting/2017-2018/01

03.12.2017

This is to inform that IQAC Meeting is scheduled for the Committee members on 04.12.2017 in the Council Hall.

AGENDA

- **Prayer**
- **Welcome Address : Mrs. Dr.S.A.Razeeda,**
Principal, Ambiga College of arts and Science
- **Planning of the Activities**
- **Vote of Thanks: Mrs.T.Sivapriya,**
Co-ordinator, Ambiga College of arts and Science
- **National Anthem**

J. Sivapriya
Co-coordinator/IQAC

[Signature]
Principal

To

All IQAC Members

Copy to:

All HODs

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

04.12.2017

AGENDA

- **Prayer**
- **Welcome Address : Mrs. Dr.S.A.Razeeda,**
Principal, Ambiga College of arts and Science
- **Planning of the Activities**
- **Vote of Thanks: Mrs.T.Sivapriya,**
Co-ordinator, Ambiga College of arts and Science
- **National Anthem**

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

The Minutes of IQAC meeting held on 04.12.2017

IQAC Conducted meeting on 04.12.2017 and planned the various activities to be done by IQAC. The following members were present:

The Welcome address was given by principal Dr.S.A.Razeeda. Steering committee members and seven Criterion Heads were discussed the activities.

| Composition of IQAC | Name and Designation |
|----------------------------|--|
| Chair person | Dr.S.A.Razeeda, Principal |
| Representing Management | Shri. S.Solamalai, Chairman Shrimathi. S.Kanahambal, Correspondent Shrimathi. S.Hemalatha, Trust Member |
| Members of the IQAC | Miss.G.Muthurama, Associate Professor Miss.M.Priyanga, Assistant Professor Dr.G.Jeyanthan, Associate professor Miss.R.Shobana, Assistant professor Mrs.M.Shanthi, Associate professor Mrs.P.Latha , Associate professor Mrs.K.Nisha, Associate professor Mrs.R.Jeyanthi, Associate professor Mrs.K.S.Shyamala, Associate professor Mrs.J.Jalila, Assistant professor Mrs.B.Amutha ,Associate professor Miss.P. Prasana, Assistant Professor |
| Nominee from local Society | Dr.Y.Nadarajan |
| Nominee from Alumni | M.Muthumari |
| Nominee from Industry | Mr.M.Sethu Ramalingam, Manager, |

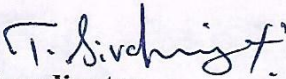
| | |
|--------------------------|--|
| | Tours and Travels. |
| Co-Ordinator of the IQAC | Mrs.T.Sivapriya Coordinator-Internal Quality Assurance Cell |
| Student Representatives | V.Aishwarya /III BA English R. Krishanaveni /III B.Sc Maths |

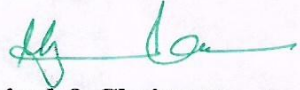
Internal Members 2017-2018

| | |
|-------------------|--|
| Mrs.M.Shanthi | Department of Commerce with computer application Controller of Examination |
| Miss.P.Prassana | Department of Microbiology Red Ribbon club |
| Mrs.R.Jeyanthi | Department of Mathematics Coordinator-Curriculum Implementation & Planning Cell |
| Mrs.Latha | Department of CS & BCA Coordinator - Certificate course |
| Mrs.B.Vennila | Department of Business Administration Placement Officer |
| 1.Miss.M.Priyanga | Coordinator – NSS & Programme Officers |
| 2.Mrs.K.Anushiya | Unit- 103 & Unit-221 |
| Miss.M.Muthumari | Technical Assistant |
| Mr.N.Gunaseelan | Administrative Staff |

Following points were discussed and decisions were taken:

- A Resolution was taken to develop a system to improve the academic and administrative performance of the institution.
- A Resolution passed for the Students to participate in value added courses conducted by the department.
- Plan for Organizing Exhibition.
- Prepare result Analysis for the university result.
- Encourage the Faculty to take part in publishing Journals and Papers.
- Plan for conducting Convocation ceremony, Department Association Meeting, Pongal Celebration, Republic Day Celebration, Cell Meetings, Sports day, Annual day celebration and Farewell etc.
- IQAC coordinator proposed vote of thanks. She also informed the date of next meeting as on 22.06.2018.


Coordinator
IQAC


Principal & Chairman
Principal

Principal
Ambiga College of Arts and Science For Women
Anna Nagar, Madurai-625 020

IQAC Flow Chart :



AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
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ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

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ORGANIZATIONAL FLOW CHART

IQAC FLOWCHART

