

AMBIGA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(AFFILIATED TO MADURAI KAMARAJ UNIVERSITY) ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

www.ambigacollege.com

INDEX

6.5.3 Quality Assurance Initiatives of the Institution:

S.NO	PARTICULARS	PAGE.NO
1	IQAC MINUTES OF MEETING ON 06.12.2019	2-8
	ACTION TAKEN REPORT	9
2	IQAC MINUTES OF MEETING ON 03.06.2019	10-16
	ACTION TAKEN REPORT	17
3	IQAC MINUTES OF MEETING ON 05.12.2018	18-24
	ACTION TAKEN REPORT	25-28
4	IQAC MINUTES OF MEETING ON 22.06.2018	29-35
	ACTION TAKEN REPORT	36-37
5	IQAC MINUTES OF MEETING ON 04.12.2017	38-44
	ACTION TAKEN REPORT	45-46
6	IQAC MINUTES OF MEETING ON 22.06.2017	47-53



AMBIGA COLLEGE OF ARTS AND SCIENCE (AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)

ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2019-2020/02

05.12.2019

This is to inform that IQAC Meeting is scheduled for the Committee members on 06.12.2019 in the Council Hall.

AGENDA

- Prayer
- Welcome Address: Mrs.S.A.Razeeda,

Principal, Ambiga College of Arts and Science

- Planning of the Activities
- · Vote of Thanks: Mrs. T. Sivapriya,

Co-Ordinator, Ambiga College of Arts and Science

National Anthem

To

All IQAC Members

Copy to:

All HODs

Principal

06.12.2019

AGENDA

- Prayer
- Welcome Address: Mrs. Dr.S.A.Razeeda,

Principal, Ambiga College of Arts and Science

- Planning of the Activities
- Vote of Thanks: Mrs.T.Sivapriya,

Co-Ordinator, Ambiga College of arts and Science

National Anthem

AMBIGA COLLEGE OF ARTS AND SCIENCE Internal Quality Assurance Cell (IQAC) The Minutes of IQAC meeting held on 06.12.2019

IQAC Conducted meeting on 06.12.2019 and planned the various activities to be done by IQAC. The following members were present:

The Welcome address was given by Principal Dr.S.A.Razeeda.

Composition of IQAC	Name and Designation	
Chair person	Dr.S.A.Razeeda, Principal	
Representing Management	Shri. S.Solamalai, Chairman	
	Shrimathi. S.Kanahambal, Correspondent	
	Shrimathi. S.Hemalatha, Trust Member	
Members of the IQAC	Miss.G.Muthurama, Associate Professor	
	Mrs.K.Sudha, Assistant Professor	
	Dr.G.Jeyanthan, Associate professor	
	Mrs.J.Kirubadevi, Assistant professor	
	Mrs.M.Shanthi, Associate professor	
	Mrs.P.Latha, Associate professor	
	Mrs.K.Nisha, Associate professor	
	Mrs.R.Jeyanthi, Associate professor	
	Mrs.K.S.Shyamala, Associate professor	
	Dr.K.Radha Krishnan, Assistant professor	
	Miss.S.Shanthini,Associate professor	
	Miss.P. Prasana, Assistant Professor	
	Mr.T.Mari,Associate professor	
Nominee from local Society	Dr. Y. Nadarajan	
Nominee from Alumni	M.Muthumari	
Nominee from Industry	Mr.M.Sethu Ramalingam, Manager, Tours and Travels.	
Co-Ordinator of the IQAC	Mrs.T.Sivapriya	
	Coordinator-Internal Quality Assurance Cell	
tudent Representatives	C.Meenakshi /III BA English	
	P.Poornima /III B.Sc Mathematics	

Internal Members 2019-2020

Dr.K.Radha Krishnan	Department of Physics
	Controller of Examination
Miss.P.Prassana	Department of Microbiology
	Red Ribbon club
Mrs.R.Jeyanthi	Department of Mathematics
	Coordinator- Curriculum Implementation & Planning Cell
Mrs.Latha	Department of CS&BCA
	Coordinator - Certificate course
Dr.G.Jeyanthan	Department of Business Administration
	Placement Officer
1.Miss.M.Abinaya	Coordinator – NSS &Programme Officers
2.Miss.B.Karthika	Unit- 103 & Unit-221
Miss.Hema Latha	Technical Assistant
Mr.N.Gunaseelan	Administrative Staff

The Welcome address was given Principal Dr.S.A. Razeeda .The following points were discussed:

- Insist the staff to motivate the students to attended state level Seminar and inter collegiate meet.
- Result Analysis of the previous examinations was done by respective Departments.
- Insist all the Head of the department to celebrate the pongal function in villages.
- Insist the faculty members to update the excel sheet format for NAAC in the criteria wise.
- Insist the faculty to discuss about the healthy practices of our college.

T. Sivahizet

Principal & Chairman

Action taken

1. Guest lecture



2. Club meeting







Members Present

Faculty Name	Signature	
Dr.S.A.Razeeda, Principal	Kly 100	
Shri. S.Solamalai, Chairman	Se Co 0	
Shrimathi. S.Kanahambal, Correspondent	S. Kamahami	
Shrimathi.S.Hemalatha, Trust Member	S. Hemalatha	
Miss.G.Muthurama, Associate Professor	@ 6980000	
Mrs.T.Sivapriya, Associate Professor IQAC	T. Sivalizet	
Miss.M.Priyanga, Assistant Professor	A. Pup	
Dr.G.Jeyanthan, Associate Professor		
Miss.R.Shobana Assistant professor	R.Shoh_	
Mrs.M.Shanthi, Associate professor	M. Melis	
Mrs.P.Latha, Associate professor	Pfn	
Mrs.K.Nisha, Associate professor		
Ars.R.Jeyanthi, Associate professor	Deille	
frs.K.S.Shyamala, Associate professor	1800 Eu Consa la	
frs.J.Jalila, Assistant professor	7 7 1	
fiss.B. Amutha, Associate professor	Bolon_	

Miss.Prassana, Assistant Professor	P. Rasauna
Mrs.B.Vennila	Ve
Mrs.K.Anushiya	K. Late.
Mr.N.Gunaseelan	offener.
Dr.Y.Nadarajan	y. Daj
Mr.M.Sethu Ramalingam, Manager, Tours and Travels.	M. Schull
M.Muthumari	M.M. Sta
V.Aishwarya /III BA English	Ange
R. Krishanaveni /III B.Sc Maths	R. Krishaveni

Coordinator

IQAC

Principal & Chairman

Principal



AMBIGA COLLEGE OF ARTS AND SCIENCE (AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)

ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2019-2020/01

31.05.2019

This is to inform that IQAC Meeting is scheduled for the Committee members on 03.06.2019 in the Council Hall.

AGENDA

- Prayer
- · Welcome Address: Mrs.S.A.Razeeda,

Principal, Ambiga College of Arts and Science

- Planning of the Activities
- · Vote of Thanks: Mrs. T. Sivapriya,

Co-ordinator, Ambiga College of Arts and Science

National Anthem

То

All IQAC Members

Copy to:

All HODs

Principal

03.06.2019 **AGENDA** Prayer Welcome Address: Mrs.S.A.Razeeda, Principal, Ambiga College of Arts and Science Planning of the Activities Vote of Thanks: Mrs.T.Sivapriya, Co-ordinator, Ambiga College of Arts and Science **National Anthem**

AMBIGA COLLEGE OF ARTS AND SCIENCE

Internal Quality Assurance Cell (IQAC)

The Minutes of IQAC meeting held on 03.06.2019 IQAC Conducted meeting on 03.06.2019 and planned the various activities to

be done by IQAC. The following members were present:

The Welcome address was given by Principal Dr.S.A.Razeeda.

Composition of IQAC	Name and Designation	
Chair person	Dr.S.A.Razeeda, Principal	
Representing Management	Shri. S.Solamalai, Chairman	
	Shrimathi. S.Kanahambal, Correspondent	
	Shrimathi. S.Hemalatha, Trust Member	
Members of the IQAC	Miss.G.Muthurama, Associate Professor	
	Mrs.K.Sudha, Assistant Professor	
2	Dr.G.Jeyanthan, Associate professor	
	Mrs.J.Kirubadevi, Assistant professor	
	Mrs.M.Shanthi, Associate professor	
	Mrs.P.Latha, Associate professor	
	Mrs.K.Nisha, Associate professor	
	Mrs.R.Jeyanthi, Associate professor	
	Mrs.K.S.Shyamala, Associate professor	
	Dr.K.Radha Krishnan, Assistant professor	
	Miss.S.Shanthini,Associate professor	
	Miss.P. Prasana, Assistant Professor	
	Mr.T.Mari,Associate professor	
Nominee from local Society	Dr.Y.Nadarajan	
Nominee from Alumni	M.Muthumari	
Nominee from Industry	Mr.M.Sethu Ramalingam, Manager, Tours and Travels.	
Co-Ordinator of the IQAC	Mrs.T.Sivapriya	
	Coordinator-Internal Quality Assurance Cell	
Student Representatives	C.Meenakshi /III BA English	
	P.Poornima /III B.Sc Mathematics	

Internal Members 2019-2020

Dr.K.Radha Krishnan	Department of Physics
	Controller of Examination
Miss.P.Prassana	Department of Microbiology
	Red Ribbon club
Mrs.R.Jeyanthi	Department of Mathematics
	Coordinator- Curriculum Implementation & Planning Cell
Mrs.Latha	Department of CS&BCA
	Coordinator - Certificate course
Dr.G.Jeyanthan	Department of Business Administration
	Placement Officer
1.Miss.M.Abinaya	Coordinator - NSS & Programme Officers
2.Miss.B.Karthika	Unit- 103 & Unit-221
Miss.Hema Latha	Technical Assistant
Mr.N.Gunaseelan	Administrative Staff

The Welcome address was given Principal Dr.S.A. Razeeda .The following points were discussed:

- The academic plans of various departments and Committee were presented and were discussed and approved.
- It was decided to collect the feedback from the Alumni, employer and parents on curriculum and on various aspects for strengthening the teaching learning process.
- It was decided to invite subject experts to conduct guest lectures.
- It was decided to conduct more outreach programmes at villages, old age home etc.,
- All the departments of the college need to conduct inter departmental seminars and conferences.
- The in-charges of various clubs and cells are directed to have more programmes and activities based on their concerned clubs/cells.

IQAC Coordinator

Principal & Chairman

Action taken report



2. IQAC discussed various issues related to NAAC work



Faculty Name	Signature
Dr.S.A.Razeeda, Principal	
	lh 12
Shri. S.Solamalai, Chairman	00000
Shrimathi. S.Kanahambal, Correspondent	S. Kavahaml
Shrimathi.S.Hemalatha, Trust Member	
Miss.G.Muthurama, Associate Professor	S. Hemalatha
Mrs.T.Sivapriya, Associate Professor IQAC	J. Sivel st.
Miss.M.Priyanga, Assistant Professor	M.D.
Dr.G.Jeyanthan, Associate Professor	TIME,
Miss.R.Shobana Assistant professor	PC. M
Mrs.M.Shanthi, Associate professor	M. Mella
Mrs.P.Latha, Associate professor	Ol-a-
Mrs.K.Nisha, Associate professor	90811
Mrs.R.Jeyanthi, Associate professor	Deulle.
Mrs.K.S.Shyamala, Associate professor	10 tolyconala.
Ars.J.Jalila, Assistant professor	
fiss.B. Amutha, Associate professor	B. Ows

Miss.Prassana, Assistant Professor	PRessura
Mrs.B.Vennila	Ver
Mrs.K.Anushiya	K. Acaba
Mr.N.Gunaseelan	Kum
Dr.Y.Nadarajan	Y. (Nay
Mr.M.Sethu Ramalingam, Manager, Tours and Travels.	M. Sether
M.Muthumari	M. Mathy
V.Aishwarya /III BA English	Annu
R. Krishanaveni /III B.Sc Maths	R. Krishnaveni

Coordinator (

IQAC

Principal & Chairman

Principal



AMBIGA COLLEGE OF ARTS AND SCIENCE (AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)

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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2018-2019/02

05.12.2018

This is to inform that IQAC Meeting is scheduled for the Committee members on 04.12.2018 in the Council Hall.

AGENDA

- Prayer
- Welcome Address: Mrs.S.A.Razeeda,

Principal, Ambiga College of Arts and Science

- Planning of the Activities
- · Vote of Thanks: Mrs. T. Sivapriya,

Co-Ordinator, Ambiga College of Arts and Science

National Anthem

Principal

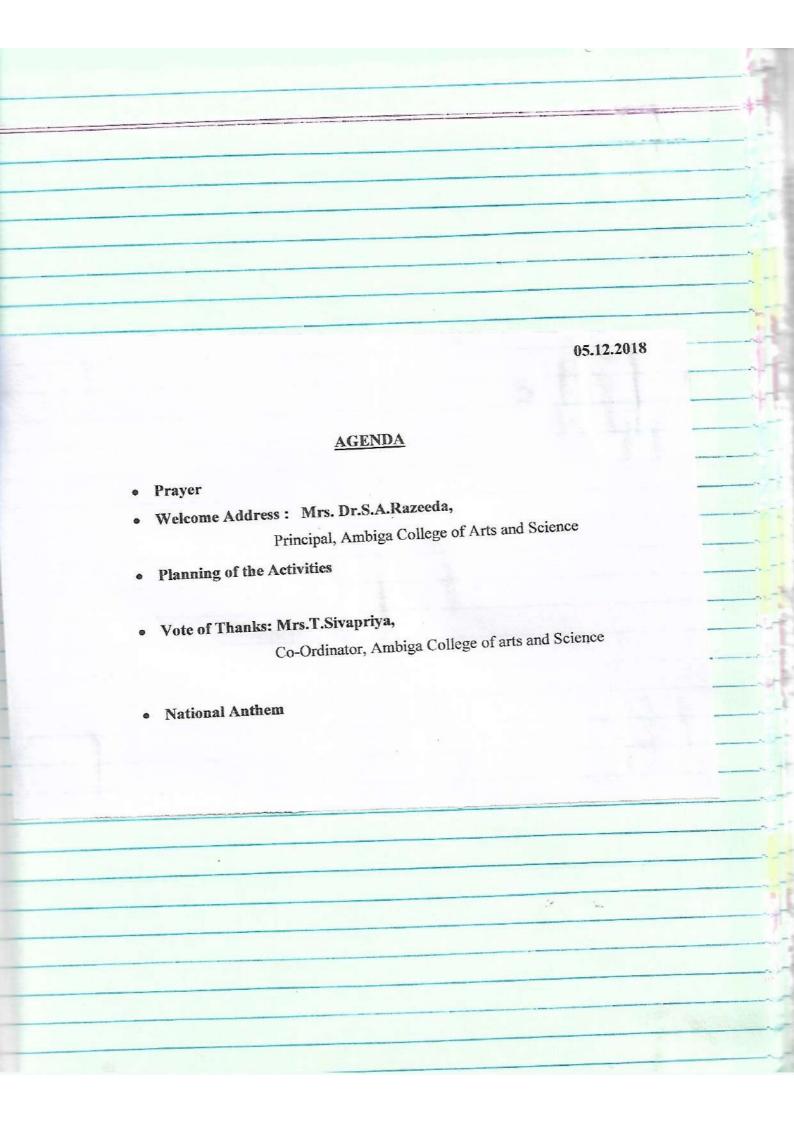
To

All IQAC Members

Co-coordinator/IQAC

Copy to:

All HODs



AMBIGA COLLEGE OF ARTS AND SCIENCE

Internal Quality Assurance Cell (IQAC)

The Minutes of IQAC meeting held on 05.12.2018

IQAC Conducted meeting on 05.12.2018 and planned the various activities to be done by IQAC. The following members were present:

The Welcome address was given by Principal Dr.S.A.Razeeda.

Composition of IQAC	Name and Designation
Chair person	Dr.S.A.Razeeda, Principal
Representing Management	Shri. S.Solamalai, Chairman
	Shrimathi. S.Kanahambal, Correspondent
	Shrimathi. S.Hemalatha, Trust Member
Members of the IQAC	Miss.G.Muthurama, Associate Professor
	Mrs.K.Sudha, Assistant Professor
	Dr.G.Jeyanthan, Associate professor
	Miss.J.Kirubadevi, Assistant professor
	Mrs.M.Shanthi, Associate professor
	Mrs.P.Latha, Associate professor
	Mrs.K.Nisha, Associate professor
	Mrs.R.Jeyanthi, Associate professor
	Mrs.K.S.Shyamala, Associate professor
	Miss. M. Anathapriya, Assistant professor
	Mrs. B.Amutha ,Associate professor
	Miss.Prasana, Assistant Professor
	Mr.T.Mari,Associate professor
Nominee from local Society	Dr. Y.Nadarajan
Nominee from Alumni	M.Muthumari
Nominee from Industry	Mr.M.Sethu Ramalingam, Manager, Tours and Travels.
Co-Ordinator of the IQAC	Mrs.T.Sivapriya
	Coordinator-Internal Quality Assurance Cell
Student Representatives	P.Annai Bharathi/III BA English
	K.Shahana /III B.Sc CS

Internal Members 2018-2019

Mrs.M.Shanthi	Department of Commerce	
	Controller of Examination	
Miss.P.Prassana	Department of Microbiology	
148	Red Ribbon club	
Mrs.R.Jeyanthi	Department of Mathematics	
	Coordinator- Curriculum Implementation & Planning Cell	
Mrs.Latha	Department of CS&BCA	
	Coordinator - Certificate course	
Dr.G.Jeyanthan	Department of Business Administration	
	Placement Officer	
1.Mrs.G.Revathy	Coordinator – NSS &Programme Officers	
2.Miss.R.Kousalya	Unit- 103 & Unit-221	
Miss.Hema Latha	Technical Assistant	
Mr.N.Gunaseelan	Administrative Staff	

IQAC conducted the meeting on 05.12.2018 at Conference Hall at 11.00 a.m. The following members were present:

The Welcome address was given Principal Dr.S.A. Razeeda .The following points were discussed:

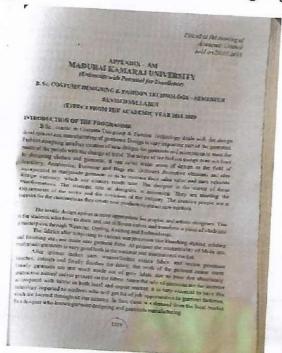
- Insist the staff to motivate the students to prepare models for EDU EXPO
- Result Analysis of the previous examinations was done by respective Departments. Remedial Coaching classes were organized for the slow learners in the Part II English and all core and Allied papers.
- The Principal, Dr. S.A.Razeeda, Chair person of the IQAC discussed various issues related to NAAC work. In the meeting it was decided that to check the record of Department Meeting for the previous years.
- IQAC coordinator put forward the topic of students mentor ship for discussion. All the faculty members have decided that faculty wise Distribution of students would be done. Each faculty would keep the record of the mentor and also their problems being solved.
- It was decided to complete students research project on or before March 2019.

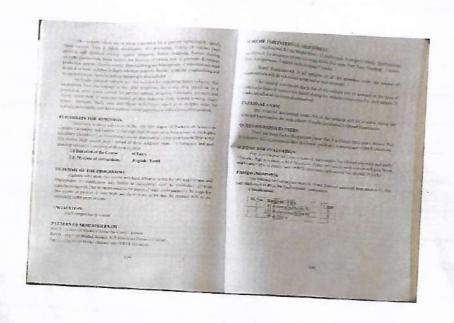
IQAC Coordinator

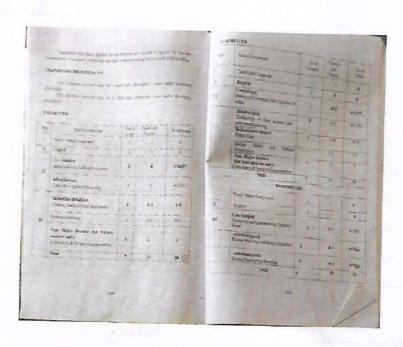
Principal & Chairman

Action Report

1. Introducing B.Sc (costume designing & Fashion Technology)







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3. Faculty development programe



Members present

Faculty Name	Signature
Dr.S.A.Razeeda, Principal	ly la
Shri. S.Solamalai, Chairman	S. Colamalar
Shrimathi. S.Kanahambal, Correspondent	S. Kanahaml
Shrimathi.S.Hemalatha, Trust Member	S. Hemalatha.
Miss.G.Muthurama, Associate Professor	B. @ 3000
Mrs.T.Sivapriya, Associate Professor IQAC	T. Sirch of!
Mrs. K.Sudha, Assistant Professor	0 11.4
Dr.G.Jeyanthan, Associate professor	- SW
Miss.J.Kirubadevi , Assistant professor	J. Py 1
Mrs.M.Shanthi, Associate professor	4. Mit
Mrs.P.Latha, Associate professor	Photo
Mrs.K.Nisha, Associate professor	RL-
Mrs.R.Jeyanthi, Associate professor	Kentlu
Mrs.K.S.Shyamala, Associate professor	Korfanale

Miss. M. Anathapriya, Assistant professor	M faentherny
Miss.B. Amutha ,Associate professor	B. Lette
Miss.P.Prassana, Assistant Professor	P. Peasaura
Mr.T.Mari,Associate professor	aman
Mrs.G.Revathy	G, Dorthy
Miss.R.Kousalya	R. Kurrlya
Mr.N.Gunaseelan	* Time
Dr.Y.Nadarajan Local Nominee	y. Day
Mr.M.Sethu Ramalingam, Manager Tours and Travels.	M. Sober
Miss.S.Hema Latha	S. Hemalathe
Miss. M.Muthumari	m.mstg



AMBIGA COLLEGE OF ARTS AND SCIENCE (AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)

ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2018-2019/01

21.06.2018

This is to inform that IQAC Meeting is scheduled for the Committee members on 22.06.2018 in the Council Hall.

AGENDA

- Prayer
- Welcome Address: Mrs.S.A.Razeeda,

Principal, Ambiga College of Arts and Science

- Planning of the Activities
- · Vote of Thanks: Mrs. T. Sivapriya,

Co-ordinator, Ambiga College of Arts and Science

National Anthem

То

All IQAC Members

Copy to:

All HODs

22.06.2018 **AGENDA** Prayer Welcome Address: Mrs.S.A.Razeeda, Principal, Ambiga College of Arts and Science Planning of the Activities · Vote of Thanks: Mrs.T.Sivapriya, Co-ordinator, Ambiga College of Arts and Science National Anthem

AMBIGA COLLEGE OF ARTS AND SCIENCE

Internal Quality Assurance Cell (IQAC)

The Minutes of IQAC meeting held on 22.06.2018

IQAC Conducted meeting on 22.06.2018 and planned the various activities to be done by IQAC. The following members were present:

The Welcome address was given by Principal Dr.S.A.Razeeda.

Composition of IQAC	Name and Designation			
Chair person	Dr.S.A.Razeeda, Principal			
Representing Management	Shri. S.Solamalai, Chairman			
	Shrimathi. S.Kanahambal, Correspondent			
	Shrimathi. S.Hemalatha, Trust Member			
Members of the IQAC	Miss.G.Muthurama, Associate Professor			
	Mrs.K.Sudha, Assistant Professor			
	Dr.G.Jeyanthan, Associate professor			
	Miss.J.Kirubadevi, Assistant professor			
	Mrs.M.Shanthi, Associate professor			
	Mrs.P.Latha, Associate professor			
	Mrs.K.Nisha, Associate professor			
	Mrs.R.Jeyanthi, Associate professor			
	Mrs.K.S.Shyamala, Associate professor			
	Miss. M. Anathapriya, Assistant professor			
	Mrs. B.Amutha ,Associate professor			
	Miss.P. Prasana, Assistant Professor			
	Mr.T.Mari,Associate professor			
Nominee from local Society	Dr. Y. Nadarajan			
Nominee from Alumni	M.Muthumari			
Nominee from Industry	Mr.M.Sethu Ramalingam, Manager, Tours and Travels.			
Co-Ordinator of the IQAC	Mrs.T.Sivapriya			
	Coordinator-Internal Quality Assurance Cell			
Student Representatives	P.Annai Bharathi/III BA English			
	K.Shahana /III B.Sc CS			

Internal Members 2018-2019

Mrs.M.Shanthi	Department of Commerce
	Controller of Examination
Miss.P.Prassana	Department of Microbiology
	Red Ribbon club
Mrs.R.Jeyanthi	Department of Mathematics
	Coordinator- Curriculum Implementation & Planning Cell
Mrs.Latha	Department of CS&BCA
	Coordinator - Certificate course
Dr.G.Jeyanthan	Department of Business Administration
	Placement Officer
1.Mrs.G.Revathy	Coordinator – NSS &Programme Officers
2.Miss.R.Kousalya	Unit- 103 & Unit-221
Miss.Hema Latha	Technical Assistant
Mr.N.Gunaseelan	Administrative Staff

- The Principal, Dr. S.A.Razeeda, Chair person of the IQAC discussed various issues related to NAAC work. In the meeting it was decided that to check the record of Department Meeting for the previous years.
- Various Committees were formed and clubbing the staff members of Ambiga College of Arts and Science to enrich the value Education of the students.
- To arrange Faculty Development Program.
- The club coordinators are insisted to conduct club meeting.
- We are introducing new course B.Sc Costume Designing and Fashion
 Technology from the academic year 2018-2019 and onwards.
- Result Analysis of the previous examinations was done by respective Departments. Remedial Coaching classes were organized for the slow learners in the Part II English and all core and Allied papers.
- It was decided to collect the feedback from the Alumni, employer and parents on curriculum and on various aspects for strengthening the teaching learning process.

T. Sive my f!
IQAC Coordinator

Principal & Chairman

Action taken report

1. Expo:





- Programme Outcome, Programme Specific Outcomes and Course outcomes for all the programmes were introduced from the Academic year 2018-19.
- 3. It was decided to encourage value added course to all UG students.

Members present

Faculty Name	Signature
Dr.S.A.Razeeda, Principal	the la
Shri. S.Solamalai, Chairman	S. Folamalai
Shrimathi. S.Kanahambal, Correspondent	or a more than the substitution of the substit
Shrimathi.S.Hemalatha, Trust Member	S. Kanahuli S. Hemalatha.
Miss.G.Muthurama, Associate Professor	B) G) \$3000
Mrs.T.Sivapriya, Associate Professor IQAC	T. Sivehory
Mrs. K.Sudha, Assistant Professor	Sly
Dr.G.Jeyanthan, Associate professor	
Miss.J.Kirubadevi, Assistant professor	J.D.
Mrs.M.Shanthi, Associate professor	M. M.
Mrs.P.Latha, Associate professor	Phn
Mrs.K.Nisha, Associate professor	OL_
Mrs.R.Jeyanthi, Associate professor	Seille
Mrs.K.S.Shyamala, Associate professor	Seulle Hoolgands
Miss. M. Anathapriya, Assistant professor	Acedal
Miss.B. Amutha ,Associate professor	B. Land

Miss.P.Prassana, Assistant Professor	P. Piasaune
Mr.T.Mari,Associate professor	Siman
Mrs.G.Revathy	G. Rudhy
Miss.R.Kousalya	R. Kousuje.
Mr.N.Gunaseelan	Some -
Dr.Y.Nadarajan Local Nominee	Maj
Mr.M.Sethu Ramalingam, Manager Tours and Travels.	m. Shir
Miss.S.Hema Latha	S. Henalutho
Miss. M.Muthumari	m.mst.;

ja.

VALUE ADDED COURSE

AMBIGA COLLEGE OF ARTS AND SIENCE FOR WOMEN,

ANNA NAGAR, MADURAI -20

DEPARTMENT OF ENGLISH

VALUE ADDED COURSE

CERTIFICATE COURSE IN ENGLISH FOR COMPETITIVE EXAMINATION SYLLABUS

Unit I:

Synonyms

Antonyms

Subject - verb Agreement

Unit II:

Articles

Prepositions

Spotting Errors

Unit III:

One Word Substitution

Foreign Words & Phrases

Words we often confuse

timbe TV-

Sentence Competition

Report Writing

Hait V.

Rending Comprehension

Reconstructing Passages

Recommended Books:

English for Competitive Examination by R.P. Bhamagar

English for Competitive Examination by V. Saraswathi & Maya K. Mudbhatkal

AMBIKA COLLEGE OF ARTS AND SCIENCE FOR WOMEN

ANNA NAGAR, MADURAI-28

DEPARTMENT OF ENGLISH

VALUE ADDED COURSE

DAY BRANCH	Тіме: 3.00 р.ш-4.00 р.ш
MONDAY	B.A ENGISH III YEAR
THURSDAY	B.A. ENGLESH III YEAR
FRIDAY	B.A. ENGLISH III YEAR

HODENGLISH OF

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AMBIGA COLLEGE OF ARTS AND SCIENCE (AFFILIATED TO MADURAI KAMARAJ UNIVERSITY)

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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2017-2018/02

03.12.2017

This is to inform that IQAC Meeting is scheduled for the Committee members on 04.12.2017 in the Council Hall.

AGENDA

- Prayer
- · Welcome Address: Mrs. Dr.S.A.Razeeda,

Principal, Ambiga College of arts and Science

- Planning of the Activities
- · Vote of Thanks: Mrs.T.Sivapriya,

Co-ordinator, Ambiga College of arts and Science

National Anthem

То

All IQAC Members

Copy to:

All HODs

04.12.2017

AGENDA

- Prayer
- Welcome Address: Mrs. Dr.S.A.Razeeda,

Principal, Ambiga College of arts and Science

- Planning of the Activities
- Vote of Thanks: Mrs.T.Sivapriya,

Co-ordinator, Ambiga College of arts and Science

National Anthem

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

The Minutes of IQAC meeting held on 04.12.2017

IQAC Conducted meeting on 04.12.2017 and planned the various activities to be done by IQAC. The following members were present:

Welcome address was given by principal Dr.S.A.Razeeda. Steering committee members and seven Criterion Heads were discussed the activities of the following semester

Composition of IQAC	Name and Designation
Chair person	Dr.S.A.Razeeda, Principal
Representing Management	Shri. S.Solamalai, Chairman
	Shrimathi. S.Kanahambal, Correspondent
	Shrimathi. S.Hemalatha, Trust Member
Members of the IQAC	Miss.G.Muthurama, Associate Professor
	Miss.M.Priyanga, Assistant Professor
	Dr.G.Jeyanthan, Associate professor
	Miss.R.Shobana, Assistant professor
	Mrs.M.Shanthi, Associate professor
	Mrs.P.Latha, Associate professor
	Mrs.K.Nisha, Associate professor
*	Mrs.R.Jeyanthi, Associate professor
	Mrs.K.S.Shyamala, Associate professor
	Mrs.J.Jalila, Assistant professor
	Mrs.B.Amutha ,Associate professor
	Miss.Prasana, Assistant Professor
Nominee from local Society	Dr.Y.Nadarajan
Nominee from Alumni	M.Muthumari

Nominee from Industry	Mr.M.Sethu Ramalingam, Manager,		
	Tours and Travels.		
Co-Ordinator of the IQAC	Mrs.T.Sivapriya Coordinator-Internal Quality Assurance Cell		
Student Representatives	V.Aishwarya /III BA English R. Krishanaveni /III B.Sc Maths		

Internal Members 2017-2018

Mrs.M.Shanthi	Department of Commerce with computer application
	Controller of Examination
Miss.P.Prassana	Department of Microbiology
	Red Ribbon club
Mrs.R.Jeyanthi	Department of Mathematics
	Coordinator-Curriculum Implementation & Planning Cell
Mrs.Latha	Department of CS & BCA
	Coordinator - Certificate course
Mrs.B.Vennila	Department of Business Administration
	Placement Officer
1.Miss.M.Priyanga	Coordinator – NSS &Programme Officers
2.Mrs.K.Anushiya	Unit- 103 & Unit-221
Miss.M.Muthumari	Technical Assistant
Mr.N.Gunaseelan	Administrative Staff

Following points were discussed and decisions were taken:

- A Resolution was taken to develop a system to improve the academic and administrative performance of the institution.
- A Resolution passed for the Students to participate in value added courses conducted by the department.
- Plan for Organizing Exhibition.
- Prepare result Analysis for the university result.
- Encourage the Faculty to take part in publishing Journals and Papers.
- Plan for conducting Convocation ceremony, Department Association Meeting,
 Pongal Celebration, Republic Day Celebration, Cell Meetings, Sports day,
 Annual day celebration and Farewell etc.
- IQAC coordinator proposed vote of thanks. She also informed the date of next meeting as on 22.06.2018.

Coordinator

IQAC

Principal & Chairman

Members Present

Faculty Name	Signature
Dr.S.A.Razeeda, Principal	Kly loa.
Shri. S.Solamalai, Chairman	S. Kamahamla
Shrimathi. S.Kanahambal, Correspondent	S. Kamahamls
Shrimathi.S.Hemalatha, Trust Member	8. Hemalatha
Miss.G.Muthurama, Associate Professor	(B) · (G) 200000
Mrs.T.Sivapriya, Associate Professor IQAC	T. Sivaliot!
Miss.M.Priyanga, Assistant Professor	M.P.
Dr.G.Jeyanthan, Associate Professor	
Miss.R.Shobana Assistant professor	R.Shoh_
Mrs.M.Shanthi, Associate professor	R. Shoh M. Melis
Mrs.P.Latha, Associate professor	Plm
Mrs.K.Nisha, Associate professor	al
Mrs.R.Jeyanthi, Associate professor	Deulle
Mrs.K.S.Shyamala, Associate professor	polyponala
Mrs.J.Jalila, Assistant professor	7.71
Miss.B. Amutha, Associate professor	Bolm

P. Rasauna
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R. Krizhareni

Coordinator of

IQAC

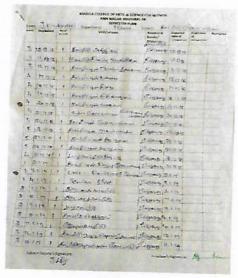
Principal & Chairman

AMBIGA COLLEGE OF ARTS AND SCIENCE

IQAC MEETING

Action Taken Report on minutes of IQAC meeting, which was held on 04.12.2017

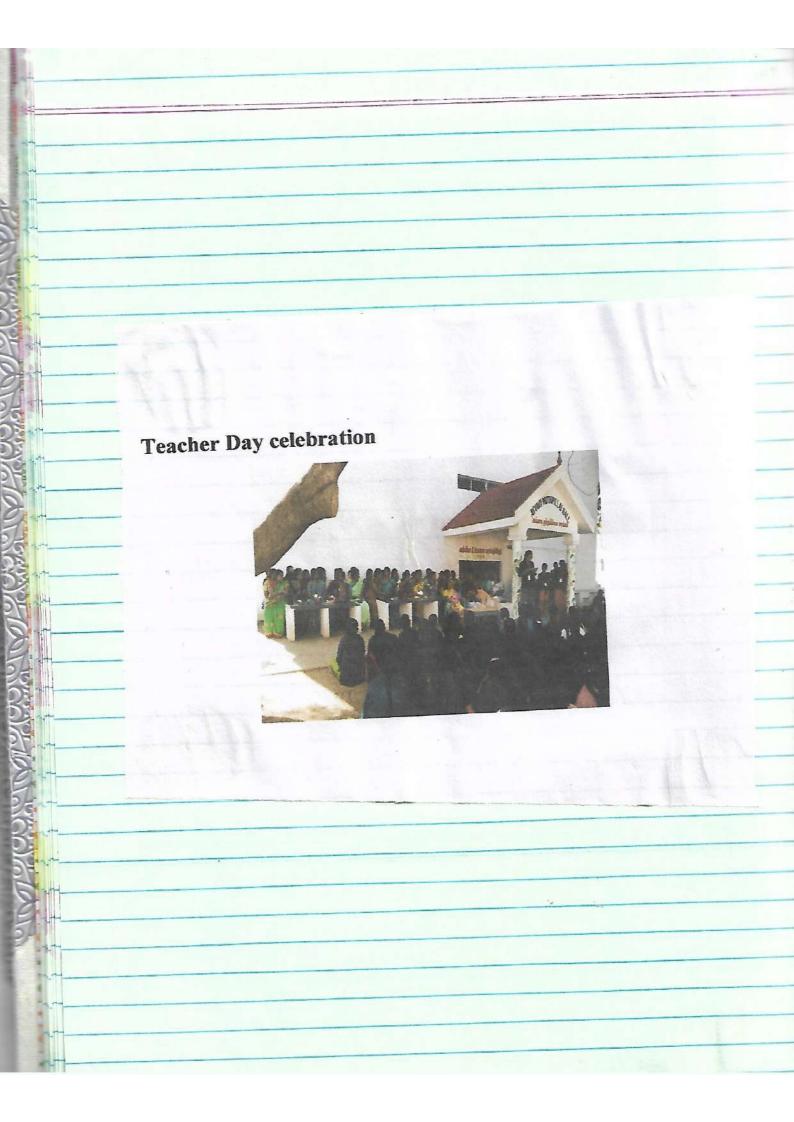
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ANNA NAGAR, MADURAI-625 020, TAMIL NADU.

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CIRCULAR

Ref no: ACAS/IQAC/Meeting/2017-2018/01

21.06.2017

This is to inform that IQAC Meeting is scheduled for the Committee members on 22.06.2017 in the Council Hall.

AGENDA

- Prayer
- · Welcome Address: Mrs. Dr.S.A.Razeeda,

Principal, Ambiga College of arts and Science

- Selection of Steering Committee Members
- Planning of the Activities
- · Vote of Thanks: Mrs.T.Sivapriya,

Co-ordinator, Ambiga College of Arts and Science

National Anthem

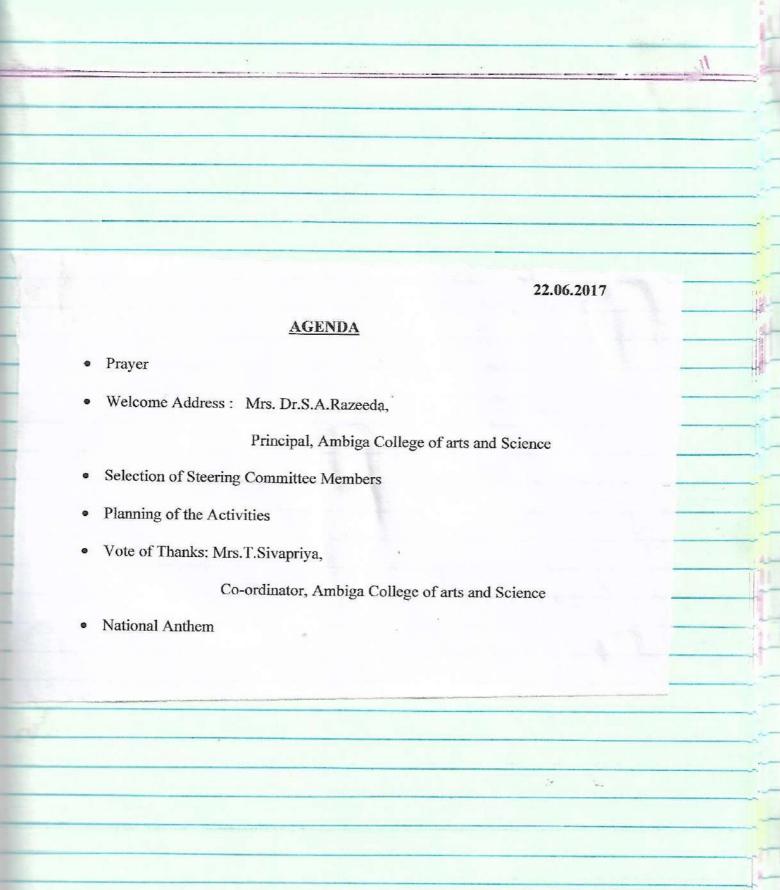
То

All IQAC Members

Copy to:

All HODs

Principal 21.6.17



AMBIGA COLLEGE OF ARTS AND SCIENCE

Internal Quality Assurance Cell (IQAC)

The Minutes of IQAC meeting held on 22.06.2017

IQAC Conducted meeting on 22.06.2017 to select steering committee members and planned the various activities to be done by IQAC. The following members were present:

Welcome address was given by Principal Dr.S.A.Razeeda. Steering committee members and seven Criterion Heads were selected by Correspondent and Principal:

Composition of IQAC	Name and Designation
Chair person	Dr.S.A.Razeeda, Principal
Representing Management	Shri. S.Solamalai, Chairman
	Shrimathi. S.Kanahambal, Correspondent
	Shrimathi. S.Hemalatha, Trust Member
Members of the IQAC	Miss.G.Muthurama, Associate Professor
	Miss.M.Priyanga, Assistant Professor
	Dr.G.Jeyanthan, Associate professor
	Miss.R.Shobana, Assistant professor
	Mrs.M.Shanthi, Associate professor
	Mrs.P.Latha, Associate professor
	Mrs.K.Nisha, Associate professor
	Mrs.R.Jeyanthi, Associate professor
	Mrs.K.S.Shyamala, Associate professor
	Mrs.J.Jalila, Assistant professor
•	Mrs.B.Amutha ,Associate professor
	Miss.Prasana, Assistant Professor
Nominee from local Society	Dr. Y. Nadarajan
Nominee from Alumni	M.Muthumari

Nominee from Alumni	M.Muthumari	
Nominee from Industry	Mr.M.Sethu Ramalingam, Manager, Tours and Travels.	
Co-Ordinator of the IQAC	Mrs.T.Sivapriya Coordinator-Internal Quality Assurance Cell	
Student Representatives	V.Aishwarya /III BA English R. Krishanaveni /III B.Sc Maths	

Internal Members 2017-2018

Mrs.M.Shanthi	Department of Commerce with computer application
	Controller of Examination
Miss.P.Prassana	Department of Microbiology
	Red Ribbon club
Mrs.R.Jeyanthi	Department of Mathematics
	Coordinator-Curriculum Implementation & Planning Cell
Mrs.Latha	Department of CS & BCA
	Coordinator - Certificate course
Mrs.B.Vennila	Department of Business Administration
	Placement Officer
1.Miss.M.Priyanga	Coordinator - NSS & Programme Officers
2.Mrs.K.Anushiya	Unit- 103 & Unit-221
Miss.M.Muthumari	Technical Assistant
Mr.N.Gunaseelan	Administrative Staff

- A Resolution was taken to develop a system to improve the academic and administrative performance of the institution.
- · Semester plan was introduced.
- A Resolution passed for conducting Students Seminar and encourages them to participate in State level, National level seminar.
- Plan for conducting Certificate Courses for all UG.
- Discussion about conducting National Seminar, International Conference,
 IQAC Seminars and motivating the staff to do Mini Project.
- Conduct Extension Activity Department Wise.
- Plan for conducting Fine Arts day celebration, Welcome party, Department Association Meet, Founder's day Celebration, Independence Day Celebration, Navarathri Celebration, Cell Meetings, Diwali celebration etc.
- IQAC coordinator proposed vote of thanks. She also informed the date of next meeting as on 04.12.2017.

Coordinator of.

IQAC

Principal & Chairman 6.

Faculty Name	Signature
Dr.S.A.Razeeda, Principal	the la
Shri. S.Solamalai, Chairman	S-Blaurala
Shrimathi. S.Kanahambal, Correspondent	S. Kavahamls
Shrimathi.S.Hemalatha, Trust Member	S. Hemalallia
Miss.G.Muthurama, Associate Professor	(B)-(G) 3000
Mrs.T.Sivapriya, Associate Professor IQAC	T. Sively
Miss.M.Priyanga, Assistant Professor	M.Pas
Dr.G.Jeyanthan, Associate Professor	
Miss.R.Shobana Assistant professor	R. Show
Mrs.M.Shanthi, Associate professor	Mille
Mrs.P.Latha, Associate professor	Phn-
Mrs.K.Nisha, Associate professor	AL
Mrs.R.Jeyanthi, Associate professor	Deille
Mrs.K.S.Shyamala, Associate professor	100 lemala
Mrs.J.Jalila, Assistant professor	B. Oms
Miss.B. Amutha, Associate professor	B. Ous

Miss.Prassana, Assistant Professor	P. Prasauna
Mrs.B.Vennila	V
Mrs.K.Anushiya	K. Aab
Mr.N.Gunaseelan	Kum
Dr.Y.Nadarajan	Y. Nay
Mr.M.Sethu Ramalingam, Manager, Tours and Travels.	m. Sether
M.Muthumari	M. Matig
V.Aishwarya /III BA English	Any-
R. Krishanaveni /III B.Sc Maths	R. Keismovem

Coordinator T.

IQAC

Principal & Chairman